

# **LONG BEACH ROWING ASSOCIATION**

## **MINUTES OF THE BOARD OF DIRECTORS**

### **March 2, 2011**

Officers Attending: President, Jim Litzinger  
Vice President, John Nunn (Dir. SoCal Row.Fnd, Chairman of Board LBJC)  
Treasurer, Katrin Gleie  
Boat Captain, A.C. duPont  
Secretary, Mary Perrot

Directors Attending: Larry Hambleton, John Van Blom, Kristina Duggan  
Dan McGill

Visitors/Members: Bill Bater, Rita Vanlierop, M.K. Kuner (LBRA members)  
Brandin Grams (CSULB crew business manager), Matt Dalton (CSULB  
crew men's capt.) Filip Reinis (Secretary LBJC), Keith Johnson  
(President.LBJC)

The meeting was called to order by the President at 7:40pm and minutes of the February 2011 meeting were read and approved.

### **President's Report**

- Jim Litzinger stated that he and Kristina Duggan will coordinate volunteers for Spring Regatta. New to the regatta, some pre-packaged food may be sold at t-shirt table and the regatta shirt will be black. It was suggested that a woman's cut shirt may sell well in future. Kristina will work to obtain sponsorship for the regatta when she meets with JL next week; if not for this Spring Regatta, then Xmas Regatta.
- Victoria Draper showed up at the boathouse this past month, ignoring that the board has prohibited her from holding classes at the rowing center. After both A.C. duPont and Jack Nunn refused to allow her in, Victoria waited till everyone was gone, then held a training class for several people lasting two and a quarter hours (per the surveillance tapes). She did not ask Jim or the board for permission to hold this class. Jim suggested that a letter of suspension be sent to Victoria, stating that if she wishes to return to good standing with the club, she needs to come before the board at next meeting to explain herself. Jim will compose and send this letter. While an individual RF fob may be turned off, Jim reminded the board members individual vigilance and enforcement will work best. Dan McGill made a motion to suspend Victoria until she comes before the board, which John Van Blom seconded, and the board unanimously approved.

### **Treasurer's Report**

- Katrin Gleie reported that the final accounting for the Beach Sprints is in and only one check bounced – Robby M Johnson. Jim Litzinger is willing phone him on the matter. Katarin turned over to John Nunn the cancelled checks for the lighting project. AC will also find and turn over cancelled checks for the 10N and bathroom repairs, estimated at \$2K.
- Katrin turned the floor over to MK Kuner and Rita Vanlierop to report on the budgeting project. Drawing on 15 moths of P&L statements, MK and Rita have constructed a spreadsheet for budget projections. A copy of the spreadsheet is appended in the paper records. To complete the project, MK and Rita will go over some minor issues with Katrin, and discuss insurance with AC as well as other large dollar items he's been handling.

### **Captain's Report**

- Six boats belonging to members in arrears were moved to the Powerhouse warehouse. Some will be sold eventually, and others will be held till owners pay something. This freed up rack space for some singles and made others accessible.
- Juniors coaches must emphasize tying down boats stored outside – several blew down in the windstorm last weekend. Adaptive program also had boats blow down in the storm. As the adaptive program has decreased in size, some of their boats should be moved. The old Archer is wanted by Denver, so it will be transfer at the Crew Classic.
- The issue of tree trimming still pending with city. Brandin Grams and AC fixed sound system in erg/weight room so that both rooms have sound with speakers in the ceiling. This system is much, much better and many thanks to Brandin. The shop has frequently been left open with many specialized tools taken out from the rollaway. Therefore a punch pad key system and aluminum strip was recently put in place.

### **New Business**

- Jim Litzinger stated that the LBJC juniors have been rowing the LBRA Fillipi doubles without AC's permission. AC and Jim both affirmed that LBJC juniors should take LBJC boats if they are there, rather than the club's Filippi's. [These statements were directed at Keith Johnson and Filip Reinis, of LBJC's board, and they acknowledged this.]
- The trailer will be loaded this weekend for races. The CSULB crew has requested use of two LBRA catamarans for their opening day regatta. One LBRA launch will be left for coaching that day. The catamarans need some work, therefore need drivers should pump out pontoons before leaving the dock.
- In searching for a boat to replace the Wintech 4X, AC, Larry and Dan McGill have seen a Sykes 4X (1yr old) which could be rented or acquired on a rent to

own basis. They've also found a lightweight Pocock 4+ that might also be a good possibility. The contract terms for the Sykes need to be examined by Andrea or Katrin to really understand how much the club would be paying. Wintech will be put on row2k this month with proceeds to go toward a new boat.

- Brandin Grams of CSULB crew stated that SoCal Opening Day is this weekend, with racing from 8am to 11am. The stadium reserved until noon. Brandin has met with Kim Marie of the city to have all permits and other issues squared away with city departments. All equipment and personnel to run the regatta are set to go. Five schools will race. Some moored boats will be moved to allow racing in lanes 1 and 2 next to Naples. The college will post traffic patterns and warnings at boathouse. They appear to have enough marshalls, but all crews rowing that day should be cautious. Trailers will arrive Friday night, all parking on the beach side of the stadium.
- The juniors made detachable shades for the erg room windows. These will be stored in the erg room under the trophy shelf.

The meeting was adjourned at 8:30pm.

### **Action Items**

**Yellow highlight** = issue closed and will be removed in next minutes

	Date	Action	Actionee	Status	Due Date
53	6/2/10	Ask Joe Juge amount he feels he is owed. We will review the answer and include the result of our review in our accounts payable.	Jim Litzinger, Joe Juge	Open, no news 2/2/11 John Nunn saw Joe recently, but Joe gave not mention of money owed.. Club feels he's owed \$13,816.35 less costs for window replacement and fixing bathrooms. Jim will obtain estimates on these (as time allows)	7/7/10

	Date	Action	Actionee	Status	Due Date
56	6/2/10	9/8/10 Maintain list of things that need to be done around the boathouse.	Jim Litzinger	Open. 3/2/11 1. Dan McGill will do engineering for wall extension after Spring regatta. 2. Minor glitches from latest lighting being fixed. 3. Repair 500 Meter Poles. No action 4. Bldg 3N @ Finish Line. No action	11/3/10
59	7/7/10	Have new covers for boats fabricated. Covers are for boats when they are being trailered. 9/8/10 The covers heat shrinkable and are reusable.	John Nunn, A.C. duPont,	Open In process, 3/11 Covers will be made when time's available	9/1/10
62	8/4/10	Get quote for skylights.	Jim Litzinger	Open	9/1/10
63	9/8/10	Ask AC his ideas about how equipment in the storage yard is to be utilized. Post what we don't want on an R2K website	Jim Litzinger/AC duPont	Open 3/11 Some boats moved, a few more need to be moved	12/1/10
69	10/5/10	Finish water rescue procedure. Share both documents with LB Juniors	Larry Hambleton	3/11 Larry will get together with lifeguards to organize water rescue materials	11/3/10
70	1/5/11	Reimbursement for lighting and other improvements	Katrin Gleie, John Nunn  AC duPont	3/11 Katrin gave cancelled checks to John Nunn, he will turn them over to the city. AC to find checks for 10N and bathroom repairs, give to John Nunn.	1/31/11
72	1/5/11	LBRA Budget	MK Kuner & Rita Vanlierop	3/11 Rita & MK will finish creating a budget for LBRA	2/1/11

	Date	Action	Actionee	Status	Due Date
76	2/2/11	Arrange promotion with hair salon owner	Jim Litzinger, Liza Luna	3/11 Charles Provenzano will bring flyers to the club to promote the deal, and Liza will post on the website	3/2/11
77	2/2/11	Replace unused equipment with boats that will see more use	AC DuPont, John Nunn, Larry Hambleton, Dan McGill	3/11 AC, John, Larry & Dan to evaluate which boat class & weight should replace the Wintech 4X. Sell Wintech.	4/6/11
78	3/2/11	Letter of suspension & bounced check	Jim Litzinger	3/11 Jim will send Victoria Draper a letter suspending her LBRA membership. Jim to call R. Johnson about bounced check from Beach Sprints	4/6/11