

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS

December 2, 2009

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. So. CA Row. Fdn.)
Secretary, Don Bogart
Boat Captain, A. C. duPont

Directors Attending: John Van Blom, (Dir. So. CA Row. Fdn.)
Scott Renner
Tom Whinfrey

Projects Chairperson:

Visitors/ Members: Brandin Grams, General Manager CSULB Crew
Keith Johnson, President Long Beach Junior
Crew
Andrea Arriola, LBRA Member
Jack Nunn, LBRA Member, Rowbics

City Liason Officer:

The meeting was called to order by the President at 7:45 p.m. After discussions about the capability of the website to provide separate secure sub-sites so that the secretary could post approved minutes directly to the website without going through an intermediary, John Nunn moved that the minutes be approved with corrections. The motion was seconded and approved.

President's Report

- President Jim Litzinger said the website is still being worked. There was a discussion about challenges in finding members in the website because members' names are listed on pages that are accessed by links that are numbered instead of by links identified by letters of the alphabet.
- Jim indicated that per the Board's approval at the last meeting additional cameras are being placed in the bays, with two in the Junior Bay. No cameras are being placed in the college bays at this time.
- Jim is in the process of getting estimates for new lighting that would be energy saving, have less interference with boats stored in upper racks, and would have infrared and timer on/off switches. The costs would be around \$11,000 for the bays and \$1100 for each bathroom. Jim is going to talk to the City Liaison Officer about funding this lighting.

- On November 11th a \$1000 check was received from Rowbics and so classes were allowed to continue through November. A check for \$790 was received on the day of our Board Meeting to repay some of the past due money from Rowbics and to allow Rowbics to continue with its boathouse classes through December 31st.
- A motion was created by multiple Board members to select Junio & Taylor to get our book keeping in order and to take care of our past, current, and future state and federal tax filings at the rate of \$600 per year for the years 2004, 2005, 2006, 2007, and 2008. The motion was seconded and passed. An action was generated for Jim Litzinger to furnish Andrea Arriola with the tax information we do have by December 12th.

Treasurer's Report

Boat Captain's Report

- AC DuPont said that Larry Hambleton was able to get the Fire Department to do a practice spray and clean the mussel shells and seagull residuals off our dock.
- AC indicated that repairs are being made to launches.
- He asked if LBRA would want to buy the Sykes.

Old Business

New Business

- Crews are reminded to have lights on their boats at night even if they are accompanied by a lighted launch.
- A motion was composed by the Board to ask the Treasurer to recommend a repayment amount for LBRA's loan holders. The motion was seconded and passed.
- Jack Nunn asked if LBRA would be interested in making the services of a sports therapist available on site. The Board said possibly and asked that if Jack knew a therapist who was interested in providing such a service, that the therapist be asked to make a proposal to the Board.
- A motion was made to adjourn, which was seconded and passed.

Action Items

	Date	Action	Actionee	Status	Due Date
1	10/6/08	Answer Ken Mattfeld question from the General Meeting about the statuses of LBRA's debt, income tax returns, and property tax.	Jim Litzinger	8/7/09 Don Bogart called Ken Mattfeld to tell him we had answers to his questions. Don Bogart was told by lady on phone to ask Jim call Ken.	11/5/08
8	11/05/08	Give checks for 10N and Boathouse maintenance to John Nunn.	Sabrina Aris-Guentz	Open On 5/3/09 Sabrina said all records are in the boathouse "laundry room" arranged by year and month. 8/5/09, AC is to give John Nunn access to room.	11/19/08
12	12/03/08	Send request for payment which hasn't been received by CSULB for ergs.	Brian Counter	Open	01/07/09
14	01/07/09	Bill CSULB for an annual \$1,000 erg maintenance fee in lieu of the college purchasing their own ergs for 2009	Sabrina Aris-Guentz	Open	2/04/09
17	01/07/09	Add agenda item to discuss credit card billing.	Jim Litzinger		2/04/09
20	05/06/09	Get LBRA's tax status finalized.	Jim Litzinger	Open	6/3/09

	Date	Action	Actionee	Status	Due Date
21	05/06/09	Craft a letter to Phil Hester about our continued opposition to the expansion of docks into Marine Stadium and Mothers' Beach buoys.	Jim Litzinger, John Van Blom, Keith Johnson	Open	5/13/09
24	06/03/09	Contact Rita Hayes with CSULB and submit a Request for Payment	Jim Litzinger	Open	7/1/09
25	06/03/09	Contact Scuba-Duba for estimate on removing mussels from our dock.	Jim Litzinger	Open	7/1/09
26	8/05/09	Review new LBRA Website and respond to Liza with comments.	All	Open	8/12/09
27	8/05/09	Look at proposed Code of Conduct and e-mail back to Jim by August 12 th .	All	Open	8/12/09
28	9/09/09	Ask Liza to get with Terry McGuigan to finalize plans for the Bay Series.	Jim Litzinger	Open	9/16/09
29	11/04/09	Report on status of audit	Tom Whinfrey, Andrea Arriola, Scott Renner	Open	1/6/10
30	11/04/09	Report on status of "Treasurer's Guidelines" document.	Tom Whinfrey, Andrea Arriola, Scott Renner	Open	1/6/10
31	11/04/09	Post a list of members who are behind in their dues.	Liza Luna	Open	12/2/09
32	11/04/09	Determine if the college wants security cameras installed in its bay.	Victoria Draper	Open	12/2/09
33	11/04/09	Proposed a strategy for providing coaches to members of various skill levels wanting further training.	Kristina Duggan, Bill Eldon, Renn Levy, Jim Litzinger	Open	1/6/09
34	12/02/09	Furnish tax information to Andrea Arriola for the accounting firm of Junio and Taylor	Jim Litzinger	Open	12/12/09

	Date	Action	Actionee	Status	Due Date
35	12/02/09	Recommend an amount for repayment to LBRA's loan holders, possibly using some of the money in LBRA's investment account.	Katrin Gleie	Open	01/06/10

The meeting adjourned at 9:30 PM.

Respectfully,

Don Bogart