

# **LONG BEACH ROWING ASSOCIATION**

## **MINUTES OF THE BOARD OF DIRECTORS**

### **May 6, 2009**

**Officers Attending:** President, Jim Litzinger  
Vice President, John Nunn  
Secretary, Don Bogart

**Boat Captain:** A.C. duPont, (Dir. So. CA Row. Fdn.)

**Directors Attending:** John Van Blom, (Dir. So. CA Row. Fdn.)  
Larry Hambleton, Katrin Gleie

**Projects Chairperson:** Liza Luna

**Members:** Jack Nunn

**City Liaison Officer:**

**Visitors:** Keith Johnson, President of Long Beach Junior Crew  
Ron Harvey, Long Beach Adaptive Rowing Program

The Board Meeting was called to order at 7:35 PM.  
The Board Minutes from April 1st, 2009 were approved.

#### **President's Report**

- Jim Litzinger said we need to keep after our tax person so that we can get our tax status resolved.
- We need two sets of quad oars that will cost approximately \$3000. Motion passed to buy the oars. Half of the cost will be made up from the revenue of a boat we are going to sell.
- Rowbics payments as of today are paid in full.
- It was agreed that when the college rowing season is over, college age students using LBRA facilities should be required to join LBRA with a "Young Adult" Membership costing \$220 per year.
- The \$3000 contract with SOF, Inc. of Durango, CO for web site development, maintenance, and hosting was approved.
- For insurance purposes Jim wants to make sure that established LBRA protocols are followed relative to payments to instructors for private

lessons for members. Katrin will make up a list of who she is coaching each month.

- Jim is concerned about the quality of workmanship on installations at the boathouse. Humidity has leaked in between the double panes of our windows, and mirrors weren't sealed on the edges. He feels that standards required of California contractors weren't complied with.

### **Treasurer's Report**

Sabrina Aris-Guentz furnished the Treasurer's report for 1-May, 2009.

### **Boat Captain's Report**

- AC mentioned how some launches are used hard by drivers at regattas.

### **General Discussion**

- Liza Luna recommended we upgrade and update our "Learn to Row" brochure. The Board agreed and Liza will lead the effort.
- A question was asked about what clubmembers would be going to Nationals. The concern was that expensive boats would be hauled to the east coast with possible wear and tear when clubmembers wouldn't even be using them. Liza will do general e-mailing to members to ask about their plans for the Nationals and it was decided that boats wouldn't be sent to the Nationals unless LBRA members were going to row them.
- It was agreed that we need a new fan for the exercise room.

### **Action Items**

	Date	Action	Actionee	Status	Due Date
1	10/6/08	Answer Ken Mattfeld question from the General Meeting about the statuses of LBRA's debt, income tax returns, and property tax.	Jim Litzinger	Open	11/5/08

	Date	Action	Actionee	Status	Due Date
8	11/05/08	Give checks for 10N and Boathouse maintenance to John Nunn.	Sabrina Aris-Guentz	Open On 5/3/09 Sabrina said all records are in the boathouse "laundry room" arranged by year and month. John Nunn, does this close the action?	11/19/08
9	11/05/08	Furnish Sabrina a list of the additional boats that should be included in the payment liabilities list of the Treasurer's Report. 1/07/09 Also, give invoice to Sabrina and furnish serial number of boat for insurer to Sabrina. 3/04/09 All done except for furnishing serial number to Sabrina.	AC DuPont	Open 3/04/09, Furnish serial number of boat to Sabrina.	12/03/08
12	12/03/08	Send request for payment which hasn't been received by CSULB for ergs.	Brian Counter	Open	01/07/09
14	01/07/09	Bill CSULB for an annual \$1,000 erg maintenance fee in lieu of the college purchasing their own ergs for 2009	Sabrina Aris-Guentz	Open	2/04/09
15	01/07/09	Determine dates of Southern California Rowing Foundation grants to LBRA. Info to be used for tax exempt status.	AC DuPont, John Nunn		2/04/09
16	01/07/09	Try SOF website proposal software. Come with questions to next meeting.			
17	01/07/09	Add agenda item to discuss credit card billing.	Jim Litzinger		2/04/09

	Date	Action	Actionee	Status	Due Date
19	3/04/09	Contact Phil Lopez about repairing potholes in Boathouse Lane	Jim Litzinger	Open	4/1/09
20	05/06/09	Call Richard Dudash to get LBRA's tax status finalized.	Jim Litzinger	Open	6/3/09
21	05/06/09	Craft a letter to Phil Hester about our continued opposition to the expansion of docks into Marine Stadium and Mothers' Beach buoys.	Jim Litzinger, John Van Blom, Keith Johnson	Open	5/13/09
22	05/06/09	Prepare a blast e-mail to the membership asking who intends to row in the Nationals and what boats they will want to use.	Liza Luna	Open	6/3/09
23	05/06/09	Purchase a new fan for the exercise room.	AC duPont, John Van Blom	Open	6/3/09

Meeting adjourned at 9:00 PM.

Respectfully,  
Don Bogart, Secretary