

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS

July 10, 2013

Officers Attending: President, Jim Litzinger
Vice-President John Nunn (Chairman of Board LBJC, Dir. So. CA Row.Fnd.)
Captain, A.C. DuPont
Secretary, Mary Perrot

Directors Attending: Renn Levy, John Van Blom, Jill Gresham

Directors/Officers Absent: Pat Hayes, Andrea Arriola (Treasurer)

Members/Visitors: Carlos Recharte, S. Milosevic, David Kline, Brandin Grams (CSULB Foundation), Mark Sandoval (City of LB)

The meeting was called to order by the President at 7:40 pm. Minutes of the June 2013 meeting were read, spelling error corrected and approved.

President's Report

- Jim Litzinger stated that equipment for the club would be the major theme of the meeting and asked for thoughts on the cable cross over machine Kresmir had recommended. The particular model forwarded did not seem very durable or specific to rowing. As Kresmir was not in attendance to discuss the piece of equipment, the item was tabled until the next meeting.
- Noting that the Treasurer was not present, but had sent a report (appended in the permanent files), Jim stated that the club appeared to have a positive balance of roughly \$140K, though the Captain noted that a large insurance bill of roughly \$10K must be paid in August.
- The club's membership has grown and Jim asked what should be the equipment purchase priorities for the club. A.C. duPont stated that wherries such as "Zephyrs" would be useful for Learn-to-Row students once graduated. A.C. felt that more use could be made of existing boats through better scheduling between crews (with quads particularly) and by switching rigging between sweep and sculling. A.C. stated that the club currently lacks club-level doubles for intermediate scullers. He noted that Vespoli has club doubles for \$12K, Sykes for \$13K on special and that he needs to look for used doubles, too. In sum, the Captain believed one or two doubles club-level doubles should be purchased. Other board members were of the opinion that quads should be purchased.

Carlos Recharte stated that the club needs new sweep oars for the competitive groups and he had obtained a quote from Concept2 (appended in permanent records). In discussion, board members noted that all the club's sweep oars were at least 10 years old, completely depreciated and in need of replacement. John Nunn motioned that the club purchase 18 oars, C2's with fat smoothie, unpainted blades and skinny handles. John Van Blom seconded the motion which passed unanimously; A.C. will take charge of ordering.

The President felt that the Captain should discuss with John, Renn and other members which boats are needed and that he should look at what's available. AC agreed to do so and to email the list of available equipment to board members.

Captain's Report

- The small red wherry has been damaged according to A.C.; two of the visiting college coxswains had put holes through the hull that AC repaired. He had also worked on the club boats' sound systems before Southwest Regionals. A few boats have been run up on the dock by the Learn to Row program which he has fixed as well. The Stampfli single also needs repair in the bow from a crash with a kayak.
- Many thanks to Scott Parsons for refurbishing the club's slings by sewing new fabric on the frames.

- A.C.'s next big trailer trip will be to the Head of the Charles in Boston for HOCR. He had noted odd wear on trailer tires, and will check to ascertain whether the bearings are in good shape.
- To better utilize rack space, A.C. has moved the old LBRA wherries which will go to the storage yard; LBJC trainers are presently on those outdoor racks during their summer program. AC proposed buying some trainers (one step up from wherries) that could be shared between CARP and LBRA club members to replace the club's old trainers.

Membership Report

- The Membership Chair was absent, but had sent the board and posted an up to date roster the previous day.

Masters' Coaching Committee Report

- With respect to the Learn to Row program, Rob Glidden stated that the program is running at a surplus, with 17 new members having joined from the program, and another 14 likely to join. Other benefits of the program include the club's PayPal account which can be may be used for regular members' dues, joining ADP payroll services, and several people joining the novice single program. The committee conducted a survey of LTR students with extremely positive results and comments. [The handout of this report is appended in the permanent records.]

The influx of new members from LTR classes begs the question of how best to integrate them into the club. Single sculling may be the next move for many of them, as the coaches want to return to coaching for intermediates and advanced rowers. Sculling clearly appears to be the preference of the new rowers; July sweep class will be deferred to August due to low sign ups.

- Rob voiced the opinion of the committee in asking that Dara Lampe be brought on as paid administrator for the LTR program, with a ceiling on hours per month. John Van Blom moved that Dara be paid for her LTR administrative function at \$20/hour, for hours commencing July 1 of this year. John Nunn seconded the motion. Jim Litzinger suggested a cap of 40 hours per month and that Dara be given a bonus cash card of \$500. John Van Blom accepted the revision, which A.C. duPont and Jill Gresham seconded. The revised motion passed unanimously (Dara Lampe will be paid for her LTR administrative function at \$20/hour, for hours commencing July 1 of this year with a cap of 40 hours per month and Dara be given a bonus cash card of \$500.)
- The committee requested that novice singles class fee be \$250, uniform across all instructors. Renn asked whether membership in the club is required in order to take this class. Rob responded membership is not required but these are the students most likely to join the club. By consensus the board agreed to the \$250 fee.
- August 11 the coaches and committee have planned short sprint races and a party for all summer LTR campers.
- The committee would like to have an actual mentorship program for new members, and would need existing members to volunteer. Rob will send out email blast asking for mentors and he will attempt to match volunteers with new members who want mentors.

Old Business – none, Action Items not discussed.

New Business

- Mark Sandoval of the City stated that dredging planning is moving forward and presented a diagram of the parking lot in front of the Rowing Center with traffic flow and reserved drying areas outlined [appended in the permanent records]. The City plans to commence dredging in late November and close the dock for two weeks, and closing half the parking lot for two months. Jim stated that the Xmas regatta is Dec. 1, so work would need to start after that. The board questioned whether the middle parking lot be used as haul area instead of the lot directly in front of the boathouse. Mark agreed to check whether the haul/drying lot could be shifted. Dock will not be replaced, but will be repaired instead in the interest of minimizing down time. Jim, John Van Blom and A.C. will coordinate with Mark on the project.

- The President will meet in the next couple weeks with the architect on finish line rebuild. John Nunn will give Mark the elements necessary to maintain the finish line up to the standards of U.S. Rowing-sponsored events.
- The Captain detailed recent problems with fishermen who are on the dock early in the morning, camping out with coolers and gear. A.C. noted that the "No fishing allowed" signs are no longer posted. Mark Sandoval agreed to post a new sign on the dock and that the dock is not a public and that fishing is not allowed on it.

The meeting was adjourned at 8:54

Respectfully submitted,

Mary Perrot

LBRA Secretary

Action Items

Closed items are highlighted in yellow and will be removed in the next month's minutes.

	Date	Action	Auctioneer	Status	Due Date
56	6/2/10	Maintain list of things that needs to be done around the boathouse.	Jim Litzinger AC duPont	7/13 Repair men's shower wall. Open	7/13
79	5/4/11	No Trespassing signs	AC du Pont	Open 7/13 A.C. to give Jim specific wording for warning.	7/13
86	7/6/11	Contractor billing	AC DuPont	7/13 All contractor bills paid and reimbursed, per Jim L	7/13
94	11/2/11	LBRA website revamp	David Kline, M. Downer, K. Duggan	7/13 New website has replaced old one. David Kline, Christine Dartiguenave and Katrin Gleie to take care of minor issues. Brandin Grams done w/ project, per Brandin.	7/13
95	11/2/11	Communications to membership	Dara Lampe, Rob Glidden	7/13 1)Open – Create Emergency contact pdf, to update info. 2) Examine members' forms to include/exclude from directory. 3) ask for mentor volunteers (Rob)	7/13
98	4/12	Block system demo video	A.C.duPont, Kristina Duggan	7/13 Open. Make video to explain block system for boat racks. Put online for members.	7/13
104	6/12	LBRA elite rower funding	Joan Van Blom Jill Gresham	7/13 Open for future events	On going

	Date	Action	Auctioneer	Status	Due Date
109	9/12	Equipment fund setup	Andrea Arriola	7/13 Abandon per Treasurer's email.	7/13
111	11/12	LBJC investigating possible misconduct by coach	John Nunn & LBJC board	7/13LBJC's HR firm writing statement with investigation findings. Club has not received it as yet	7/13
113	1/13	Documents from Powerhouse Fitness	Jack Nunn	7/13 Open Powerhouse Fitness to give club hold harmless agreement and insurance certificate AND sign a month to month agreement with the club	7/13
114	7/13	Equipment purchase/planning	A.C. duPont	7/13 Order C2 sweep oars. Give board a list of equipment for sale, new & used, in line with club needs	8/13