

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE LBRA BOARD MEETING

June 3, 2015

Officers Attending: Jim Litzinger, President
Vice-President John Nunn (Chairman of Board of Long Beach Junior Crew)
Treasurer, Jeannette LePont
Secretary, Mary Perrot
Captain, A.C. duPont

Directors Attending: Jill Ammirato, Bryan Bayer, John Van Blom

Directors Absent: Ken Mattfeld, Jill Ammirato

Members & Guests Attending: Kristina Duggan, Scott Collins, Dara Lampe, Andi Parsons, Carlos Recharte, Mark McGlashan, Angela Madsen(CARP), Debra Madsen(CARP)

The club president opened the meeting at 7:41PM. The board approved minutes of the June 2015 meeting.

President's Report

- The LBRA president introduced Kristina Duggan (field deputy for city councilmember Suzy Price) who then introduced Captain Powder of the LB Fire Dept (Marine Div.) Kristina was invited to discuss the fee structure for regattas and ongoing projects in the marina. With respect to the finish line grandstand rehab, Kristina stated that Tidelands funds have proven less than half of projected, but the finish line grandstand remains on the project list with the cost of rebuilding versus a new enclosed building being estimated. Concerning the maintenance dock under the 2nd St. bridge, Elvira Hallinan (LB Director of Marine Operations) says it will cost \$250K to move, but the councilmember's office is pushing to have it moved. Concerning refurbishing the LBRA dock, Kristina projects five or more years before replacement is considered. Angela Madsen of CARP pointed out that there are safety issues with current dock – loose boards, jutting nails – Kristina asked that Angela forward her photos.

Addressing Capt. Powder, Bryan Bayer stated that the LBRA board's understand of recent changes in the fee structure is that increases and new fees are based on the club's use of life guard resources during regattas. Capt. Powder stated that his department has been asked to clarify and detail their expenses and billing and to treat all parties equally; this engendered the fee changes. Several LBRA board members presented arguments ranging from no added benefits are provided despite the added fees to the hardship to nonprofit, community-benefit organization caused by the increased fees. Capt. Powder replied, that the overtime boat (\$250/boat + \$160/hr for 2 guards) was brought in following several arguments between boaters and regatta officials and complaints from boaters. This life guard boat is dedicated to the regatta and does indeed help behind the scenes help with traffic control.

Reserving and fees for regattas through FilmLongBeach office has created additional problems, John Nunn stated, as the club is now classified in Tier 2, requiring a lifeguard boat and doubling fees. Reserving through FilmLongBeach has created conflicts, as the FilmLB office does not coordinate with LB Parks & Recreation on scheduling venues. Kristina Duggan stated she would work in the council office to see if the billing could revert to the previous schedule, to examine at the 10% admin. fee, and to question fees for nonprofits vs. for-profit groups. Kristina and Captain Powder then left for other appointments.

- For Learn to Row Day, Dara Lampe reported that scheduling volunteers is near complete. A cleaning work party will be held Friday afternoon. The LTR event will end at noon on Saturday.
- Jim Litzinger reported that he, John Nunn, and Boat Captain A.C. duPont met with LBJC president Keith Johnson on June second. It was agreed among the parties that 1) the erg fee for LBJC will be \$1000/yr., 2) erg repairs are separate, billed in thirds, 3) cleaning and janitorial supplies will be split 50/50 between LBRA and LBJC for the months of June, July, and August, and 4) all property tax bills will be pooled together (LBJC and LBRA) and divided in thirds and billed to LBJC and the college crew. LBJC currently is taxed for their office as well as boat slips. LBJC stated that they have a defibrillator, and therefore they will not pay at all for the unit just purchased. LBJC stated they have their own 1st aid supplies, so the club should not bill for that.

A.C. and Jim will write an MOU summarizing the agreements from yesterday's LBRA/LBJC meeting.

Treasurer's Report

Jeannette Le Pont reported that the club is current on its bills, and other than outstanding LBJC invoices, the club finances are in good order. Jill Ammirato sent board members a budget for a club social event. In the Treasurer's opinion, the club is in very good shape to foot bill for event, but the consensus of the board was to have members pay some amount. A venue should be located first, then the board will decide on splitting costs.

Captain's Report

A.C. duPont reported that a shipment of launches en route west, including a wider launch which will be quite stable (\$700 more than the standard). Board consensus was to purchase the wider model for \$9700. Bryan Bayer motioned that the club purchase one wide body launch for \$9700. The motion was seconded by John Nunn and passed unanimously.

- The club did well at Southwest Regionals. Due to the odd race schedule, the club needed to take every boat possible to the event to accommodate club entries. Paul Wilkins inquired as to whether the club would be willing to host the event in future, promising he'd allow the club to keep the fees. A.C. felt this would only be possible if the regatta was scheduled for a single day. As to the Spring Regatta, the club could schedule the even 3 weeks before Crew Classic; Jim is willing to put in a reservation for the stadium for that date. The board came to no conclusion on either regatta and tabled discussion of the events.
- The only repair to report was the damage to a Fillipi double which was hit by a dory, but is now repaired.

Membership Report

Dara Lampe reported that six new members joined the club in May; two from LTR, two with previous rowing experience, and two from USC men's crew. Total membership is now 241. Red Cross CPR training will be the afternoon of Saturday, June 27. Twenty club members signed up. Fees are \$70/person plus a \$250 site fee.

New/Old Business/Action Item List

- The defibrillator has been purchased and will be mounted in erg room near bench press. The club members' blue emergency cards will be put in a binder for easy location near the defibrillator. Exact information and location to be determined for the cards.
- The independent contractor agreements have not yet been signed: Jeannette has sent out more reminders.
- Angela Madsen reported that the board of CARP will be reconstituted and CARP will be back in business as a separate entity. CARP has all insurance through Mariner. Jim reminded Angela of problems with volunteer's dog running loose. Robbie and Kathy Burns have not been rowing with CARP lately; board members have concluded that Robbie Burns cannot row by himself and CARP is the proper entity for his membership.
- Scott Renner is working on the club audit and system of controls. If LBJC does not pay by the end of June, the club will need to execute controls. The audit also found outstanding membership checks needing to be resolved.

The meeting was adjourned at 9:38PM.

Respectfully submitted,

Mary E. Perrot

Secretary, Long Beach Rowing Association

Action Items

Closed items are highlighted in yellow and will be removed in the next month's minutes.

	Date	Action	Actionee	Status	Due Date
56	6/2/10	Maintain list of things that needs to be done around the boathouse.	Jim Litzinger AC duPont	6/15 Open. Replace fabric on enclosure. Repair men's shower wall. New hose reel & rack standard. Jim source water heater shut off valves.	7/15
79	5/4/11	No Trespassing signs	Jim Litzinger	Open 6/15 A.C. to give Jim specific wording for signs.	7/15
95	11/2/11	Communications to membership	Dara Lampe	6/15 K.Blasts for LTR Day	6/15
114	7/13	Equipment purchase/planning	A.C. duPont Jim Litzinger	6/15 A.C. to sell and order new wide-body launch.	7/15
119	8/14	Boat labeling/rating	A.C. du Pont, Mary Perrot	6/15 Cap't. to make blue list of members.	6/15
120	8/14	Defibrillator for erg/weight room	Jim Litzinger	6/15 Defibrillator to be mounted. Emergency cards to be stored nearby	7/15
121	12/14	Independent contractor agreement	Jeannette, Jim, board	6/15 Open. Independent contractor agreement sent, must be signed & returned by coaches, others.	7/15
122	2/15	Social event	Jill Ammirato & Social Committee	6/15 Committee to find venue, firm up budget.	7/15
124	4/15	Verify status of CARP	Jeannette Le Pont	6/15 See Old Business, CARP will be reconstituted.	7/15
125	5/15	Discuss Rental Fees w/ City	Jill Ammirato, Bryan Bayer, Jeannette Le Pont, John Nunn	6/15 See President's report.	6/15

