

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE LBRA BOARD MEETING

November 6, 2013

Officers Attending: President, Jim Litzinger
Vice-President John Nunn (Chairman of Board LBJC, Dir. So. CA Row. Fnd)
Captain, A.C. DuPont
Treasurer, Jeanette Le Pont
Secretary, Mary Perrot

Directors Attending: Brian Bayer, Ken Mattfeld, John Van Blom, Sander Zagzebski

Members Attending: Dara Lampe, Bill Eldon, Renn Levy, Bob Bagdasarian,
Michelle Mowery, Gerry Costello, Andrea Parsons

Jim Litzinger opened the meeting at 7:35pm. Minutes of the general membership meeting and board meeting of October 2013 had already been approved and posted.

President's Report

- LBRA president Litzinger commented that the CSULB team has their fall head race and novice sprints this coming weekend. Jim asked Renn Levy, head official for the race, to outline the schedule of racing. Renn stated LBJC would not be here this weekend, asked that LBRA members please not row between 7am and 9am on Saturday, members should exercise caution in the staging area and expect parking to be an issue. The novice crews from multiple colleges will be racing in Marine Stadium from 9am-noon. College has rented the stadium for full day, so everyone can row there after noon. John Van Blom asked the Beach crew asked if LBRA could have available three club launches, to which the board agreed but asked that only trained drivers use these launches.
- With respect to membership, Jim stated that Dara Lampe has updated the membership roster and the board should be aware that people who did not renew should not be using the club facilities or equipment. Jim asked whether all the college's coaches are sanctioned by CSULB. AC stated that dean of students approves all coaches, volunteers included, and they have liability insurance from college and a staff ID.
- The Christmas regatta is Dec. 8th. Jim reported that the stadium rental has gone up to \$750 (from about \$400) as the City no longer offers a discount for nonprofit groups. Ken Plumb will do the T-shirt design. An email blast will be sent to the membership calling for volunteers.
- In the matter of the possible misconduct by an LBJC coach (Action Item 111 from Nov. 2012); Jim Litzinger distributed to the board a brief unsigned letter on the letterhead of CYA Human Resources, a firm engaged by LBJC. (Copy appended in the permanent records.) Jim stated that the CYA letter came after a year of repeated requests to LBJC, and the letter did not respond to the actual LBRA board request. Board members agreed that LBJC had refused to respond and in light of the fact that the coach was no longer with LBJC and much time had passed, there was nothing else that could be done in this case.
- LBJC has brought several boats into LBRA space in the rowing center without permission or consultation with the club. A.C. had moved boats on the exterior 8's rack next to the stadium in order to make room for a demo/loaner lightweight 8+ (for LBRA women to try) set to arrive after the Head of the Charles. While AC was gone for the HOOR, LBJC installed another rack without consulting anyone in LBRA and brought in another 8+. Their actions prevented LBRA from obtaining the demo boat when the manufacturer's rep drove through the area. Jim stated he would write letter to the LBJC board stating they have exceeded their space per the lease and as LBRA will be purchasing new boats, they must vacate the spaces beyond their allotment. AC will assist by listing racks has occupied that are LBRA's space.

Treasurer's Report

- Jeanette Le Pont distributed the October financials and A.Arriola's year end financial report which had been submitted to the City. (Copies appended in the permanent records.) Jeanette reported that she had completed much of the transition between treasurers (adding her name to Chase account, notifying the Secretary of State and Board of Equalization,

removing Andrea Arriola as contact with many institutions) Jeanette is using QuickBooks for bills, deposits and other transactions.

- To resolve the selection of an accounting firm for the club's tax returns, the president asked the treasurer to ascertain whether Andrea Arriola was still determined to change the club's tax status.

Captain's Report

- A.C. du Pont reported the new C2 sculls and Sykes quads and doubles have been received. The boats were delivered with spare parts. Sykes has improved the steering system, as seen when the new boats were used in the Head of the Charles. The club's old boats and oars will be moved around to accommodate the new equipment.
- With respect to new outside racks, A.C. has located a source that can fabricate infinitely adjustable racks, with longer arms. He has asked for a quote.

Membership Chair's Report

- Dara Lampe stated that renewals went very smoothly this year through PayPal, as many members renewed online. Dara is following up with people who used PayPal but did not send in paperwork. Currently Dara is also contacting people who did not renew to determine their intentions. Membership is down about 30 from same time last year.
- Jerry Costello stated he had paid early, but felt that he should be able to amend agreement as he feels that he should not allow anyone to be able to seize his boat if he does not pay. He wanted to know if the board requires everyone sign the same form. **Jeannette Le Pont made a motion to make the membership form same for everyone.** John Nunn seconded the motion which passed unanimously.

New Business

The secretary reported she had sent the annual report to the City and had informed them of the results of the October elections, but City's contracts administrator had not acknowledged.

Old Business

- John Nunn called USRowing concerning the Masters' Nationals bid requirements, stating the club wanted some assurance of being allowed a profit and that US Rowing would reign in expenses. US Rowing has not called him back, so it is unlikely they will make any concessions.
- On the dock restoration, Jim stated he does not know exactly when the City will start work, but an underwater survey is in progress. The City will not put the spoils in the parking lot; they will be hauled on a barge. The City's contractor expects two to six weeks of work. The City will do real rebuild in 5 years, but will not allow expansion.
- A.C. asked if we will have a membership directory. Dara replied one will be created after renewals are complete.

The meeting was adjourned at 8:30pm.

Respectfully submitted,

Mary E. Perrot

Secretary, Long Beach Rowing Association

Action Items

Closed items are **highlighted in yellow** and will be removed in the next month's minutes.

| | Date | Action | Auctioneer | Status | Due Date |
|------------|--------------|---|-----------------------------------|---|--------------|
| 56 | 6/2/10 | Maintain list of things that needs to be done around the boathouse. | Jim Litzinger AC duPont | 11/13 Open. Repair men's shower wall. Open | 11/13 |
| 79 | 5/4/11 | No Trespassing signs | AC du Pont | Open 11/13 A.C. to give Jim specific wording for signs. | 11/13 |
| 95 | 11/2/11 | Communications to membership | Dara Lampe, Rob Glidden | 11/13 Email blast for Xmas Regatta volunteers | 11/13 |
| 104 | 6/12 | LBRA elite rower funding | Joan Van Blom Sherri Kline | 11/13 Open for future events | On going |
| 111 | 11/12 | LBJC investigating possible misconduct by coach | John Nunn & LBJC board | 11/13 After months of requests, LBJC did not respond to the board's request. | 11/13 |

| | Date | Action | Auctioneer | Status | Due Date |
|-----|-------|------------------------------------|-----------------------------|---|----------|
| 113 | 1/13 | Documents from RowRX | Jack Nunn | 11/13 Open RowRX to give club hold harmless agreement and insurance certificate AND sign a month to month agreement with the club | 11/13 |
| 114 | 7/13 | Equipment purchase/planning | A.C. duPont | 11/13 A.C. to obtain price for Carl Douglas riggers. Kresmir I. to find source & price for webcam company for club's website. | 11/13 |
| 115 | 11/13 | Notifying LBJC boats in LBRA space | Jim Litzinger, A.C. du Pont | 11/13 A.C. lists LBJC boats in LBRA space w/o permission, Jim writes & sends notification. | 11/13 |