

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE LBRA BOARD MEETING

May 6, 2015

Officers Attending: Jim Litzinger, President
Vice-President John Nunn (Chairman of Board of Long Beach Junior Crew)
Treasurer, Jeannette LePont
Secretary, Mary Perrot
Captain, A.C. duPont

Directors Attending: Jill Ammirato, Bryan Bayer, John Van Blom, Ken Mattfeld

Members & Guests Attending: Jacob Bledsoe(CSULB), Dara Lampe, Carlos Recharte, Penny Chen, Margaret Gough

The club president opened the meeting at 7:35PM. The board approved minutes of the May 2015 meeting.

President's Report – given by Vice-President

- The LBRA president turned the floor over to Jacob Bledsoe of CSULB men's crew who requested that the CSULB crew be permitted to hold their year end banquet on the Rowing Center dock this Friday evening. The Board agreed by consensus to this plan. Jacob also reported that the CSULB men's team did better than expected and the women's team performed very well (3rd V8+, 2nd Nov4+). The college team has not discussed summer workouts, but any would be done under supervision of a coach.
- In planning for Learn to Row Day (June), Jim Litzinger reported that stadium rental is possible, but rowing the full length of the stadium and turning slows down flow of guests. The board consensus was to rent the stadium as part of the proposed \$2K budget for the event. City council member Suzy Price has been contacted about LTR Day. A work party is planned to clean the Rowing Center the Friday before the event. John Van Blom moved to approve the \$2K budget for LTR Day. Bryan Bayer seconded the motion which passed unanimously.
- Jim reported that some of the Juniors have been rowing without coaches. Jim requested that John Nunn talk to LBJC on this issue as well as excessive litter on the dock and locker room after LBJC practices.
- With respect to upcoming regattas, the Christmas Regatta date has been reserved but the Spring Regatta date may be changed. Jill Ammirato stated that councilmember Price had not heard from the board on stadium rental fees, per Kristina Duggan. Kristina would be glad to attend a board meeting to discuss rental/event fees. The board agreed to invite Kristina to the June meeting. The treasurer will research the previous five years of regatta fees and Bryan Bayer will obtain CSULB's regatta fee data before the June board meeting.

Treasurer's Report

- Jeannette Le Pont reported that the club is current on its bills and has \$80K in the checking account. The hull cleaning bill recently increased from \$90 to \$120/month due to an additional launch recently in service. Bills owed the club are current except LBJC on ergs and property taxes. On taxes, the club accountant needs an extension as she is very busy, but the club has turned over all necessary data to the accountant.
- Jeannette asked if the club will actually purchase a defibrillator. Jim Litzinger stated he would make the purchase soon; the lifeguards had recommended a \$1300 model. Jeannette reiterated that the board had already approved the purchase, with cost to be split in quarters among the groups at the boathouse.
- In the matter of outstanding bills with LBJC, the treasurer suggested a fee of \$1000 per year, as in previous years. Jim Litzinger and John Nunn will meet with LBJC and their accountant on property taxes and erg fees in two weeks. Jim agreed to copy secretary on any MOU agreed upon.
- Jeannette inquired whether the club will hold a social event in spring or summer. Jill stated the social committee is planning an event with a member pays all format. The organizers will formulate a proposal for the next board meeting.

Captain's Report

- A.C. du Pont asked that all club members be mindful of the hose nozzles and releasing the water pressure after rolling up hoses. The Juniors need to be more mindful about locks on the enclosure, as they have left it unlocked several times recently. The yellow launch is functioning now; Scott has fixed some pieces bent when Katrin ran aground in back channel. In AC's opinion, improvement of the rudder/throttle control position may prevent such accidents in future. The Boat Captain is researching the cost of new launches and their delivery costs, while considering how to sell the older launches.
- In preparation for the Special Olympics kayak regatta, AC still need volunteers from the club to help inspect and lay out the race course cables. He will set up schedule for volunteers needed during the regatta. Orientation will be July 27 followed by racing through July 31, with 16 volunteers required each day, including 2 to 4 launch drivers. A separate group of five volunteers,

organized by Renn Levy, will assist officials during races. Still need the 16 or so volunteers/day. Jill A. will coordinate with AC and Andrea Parsons in finding volunteers.

Membership Report

Dara Lampe emailed a complete membership list to the board before the meeting. Six new members joined the club last month (four from novice sculling lessons). One new member had rowed at OCC and U. of Washington. Dara is receiving many inquiries from prospective members on single sculling lessons and LTR Day.

New/Old Business

- Penny Chen asked if her personal coach could come to the boathouse once a month to help her with form. Board agreed to this by consensus, provided this coach only works with her and does not try to solicit for business here.
- John Van Blom reported that George Chapjian, the head of Long Beach Parks&Rec will resign in June to move to another job.

The meeting was adjourned at 8:38PM.

Respectfully submitted,

Mary E. Perrot

Secretary, Long Beach Rowing Association

Action Items

Closed items are highlighted in yellow and will be removed in the next month's minutes.

	Date	Action	Actionee	Status	Due Date
56	6/2/10	Maintain list of things that needs to be done around the boathouse.	Jim Litzinger AC duPont	515 Open. Replace fabric on enclosure. Repair men's shower wall. New hose reel & rack standard. Jim source water heater shut off valves.	5/15
79	5/4/11	No Trespassing signs	Jim Litzinger	Open 5/15 A.C. to give Jim specific wording for signs.	5/15
95	11/2/11	Communications to membership	Dara Lampe	5/15 K.Blasts for LTR Day	5/15
114	7/13	Equipment purchase/planning	A.C. duPont Jim Litzinger	515 A.C. to sell Wintechs and look for new launches. A.C. to order 10 C2 skinny sweep oars and new fin.	5/15
119	8/14	Boat labeling/rating	A.C. du Pont, Mary Perrot	5/15 Cap't. to make blue list of members.	5/15
120	8/14	Defibrillator for erg/weight room	Jim Litzinger	515 Open – Jim to discuss AED purchase w/ LBJC, college, RowRX	5/15
121	12/14	Independent contractor agreement	Ken Mattfeld, Jim, board	5/15 Open. Create a generic independent contractor agreement for coaches	5/15
122	2/15	Social event	Jill Ammirato & Social Committee	515 Committee to determine June or July date, plan event. Jill to report.	5/15
124	4/15	Verify status of CARP	Jeannette Le Pont	5/15 Determine whether CARP has reconstituted its board and corporate status.	5/15
125	5/15	Discuss Rental Fees w/ City	Jill Ammirato, Bryan Bayer, Jeannette Le Pont, John Nunn	5/15 Jill to invite Kristina Duggin to next board meeting, Bryan to get data from CSULB crew, Jeannette to get club fee data, John to coordinate w/ Aquatical Capital of America	5/15