

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS

March 7, 2012

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. So. CA Row. Fnd, Chairman of Board LBJC)
Captain, A.C. DuPont
Treasurer, Andrea Arriola
Secretary, Mary Perrot

Directors Attending: Pat Hayes, John Van Blom, Kristina Duggan
Dan McGill

No members or visitors in attendance, as this were a closed board meeting.

The meeting was called to order by the President at 7:45pm and minutes of the February 2012 meeting were read, amended and approved.

President's Report

Jim Litzinger opened his report by noting that only three entries had been received for the Spring Regatta at the time of the meeting. With entries closing Friday, Jim will make a decision on Monday as to whether the regatta should be cancelled, held as usual or have a few informal races.

The LBJC board has rejected CSULB's MOU on sharing the college office. In conversation with Jim, Matt Dalton (Beach Crew's business manager) said the legal department's time limit on the offer was up and LBJC belongings have been moved from the office to the kitchen. Matt stated that LBJC could still be share the office with on the same terms as in the MOU, if their board would agree to do so within the month.

Jim made a **MOTION: LBJC must move their belongings out of LBRA's kitchen by May 1, 2012 deadline.** Pat Hayes seconded the motion which passed unanimously.

With respect to the LBJC teams' use of the rowing center, the LBRA board had previously agreed to allow the junior teams into the facility at 3pm provided a coach is in evidence supervising the junior athletes. Yet LBJC athletes are in the building earlier and earlier, even before 2pm, using LBRA-only ergs and LBRA boats without permission.

Jim stated he will tell Keith Johnson (LBJC president) that LBJC athletes will be strictly limited to 3pm to 6pm. Jim will also inform Johnson of the above motion.

Treasurer's Report

No report presented; Andrea Arriola stated she would email a report later in the month.

Captain's Report

A.C. duPont reported that work to seal the Whaler launch will be complete after Spring Regatta. A.C. installed two new ceiling racks for singles in bay 5, which will facilitate boat/equipment repairs in the bay. A.C. will commence refurbishing the small white trailer for towing small boats – new tires and some minor work will be needed. The big red trailer has been serviced, and an electric

jack was purchased for the trailer. We received a check from LBJC for taking a trailer to Oakland the previous weekend.

Membership Chair

Kristina Duggan has not quite caught up with the membership paperwork, and AC has several new member applications. This prompts the question of how the membership process might be simplified. With many suggestions put forth, the board agreed to review the matter in a future meeting. All board members should consider how the process of handling new members could be improved or simplified.

Old Business

The above reports encompassed old business. Action items were not reviewed this month.

New Business

- Olympic medalist and long-time LBRA member, Joan Van Blom had written a proposal to allow LBRA membership for minors (e-mail hardcopy appended in the permanent records). Board members discussed the proposal at great length, presenting numerous arguments pro and con. Pat Hayes made a **MOTION: LBRA will allow under 18's to row as club members and adopt the written proposal that Joan Van Blom had sent to the board. ["The LBRA Board allows a limited number of under 18's to row at LBRA, with the following restrictions:**

1) Only with LBRA Board consideration and pre-approval for each individual under-18 application.

2) Only with adult supervision.

3) Only with payment of full membership fees, since parents are still responsible for under-18's. "]

Pat Hayes made a **friendly amendment to the motion: Adult supervision on the water is a coach in launch or an adult who is a competent rower.** John Van Blom seconded and the amended motion passed with 5 in favor, 3 opposed, and 1 abstention.

- LBJC rowers need to clean up after themselves in locker rooms. LBJC needs to use their spin bikes first, and once both their bikes are in use **then** go to LBRA bikes.

A motion was made to adjourn and the meeting closed at 10:20pm.

Respectfully submitted,

Mary E. Perrot

LBRA Secretary

Action Items

Yellow highlight = issue closed and will be removed in next minutes

	Date	Action	Actionee	Status	Due Date
53	6/2/10	Ask Joe Juge amount he feels he is owed. Club to review answer and include the result of our review in our accounts payable.	Jim Litzinger, Joe Juge	Open 2/12 Same. Club feels he's owed \$13,816.35 less costs for fixing windows& baths.	7/7/10

	Date	Action	Actionee	Status	Due Date
56	6/2/10	9/8/10 Maintain list of things that needs to be done around the boathouse.	Jim Litzinger	Open. 2/12 1. Dan McGill will do engineering for wall extension. 2. Dan will bring a new plumber for men's locker room.	11/3/10
59	7/7/10	Have new covers for boats fabricated. Covers are for boats when they are being trailered. 9/8/10 The covers heat shrinkable and are reusable.	John Nunn, A.C. duPont,	Open 12/11 Fabrication is in process, but Dan McGill will get a quote on purchasing covers.	9/1/10
62	8/4/10	Get quote for skylights.	Jim Litzinger	Open 12/11	9/1/10
63	9/8/10	Ask AC his ideas about how equipment in the storage yard is to be utilized.	Jim Litzinger/AC duPont	Open 12/11. AC working on slotting boats in bays & will work on cleaning out container near trailers.	12/1/10
79	5/4/11	No Trespassing signs	AC du Pont	12/11 In progress, per Jim.	6/1/11
83	7/6/11	Checklist for new members	AC duPont & Pat Hayes	2/12 In progress. Create checklist for new members. See Membership report.	8/11
85	7/6/11	Launch replacement research	John Nunn, John Van Blom, Dan McGill	2/12 See Captain's report.	9/11
86	7/6/11	Contractor billing	AC DuPont	12/11 Some contractor bills will come in near future.	9/11
87	8/2011	Office agreement	John Nunn, Jim Litzinger	2/12 See minutes (President's rept.)	9/11
89	9/19/11	Computer & software for club's business and membership	Kristina Duggan & Jim Litzinger	2/12 See minutes, Membership Chair's report	10/11
91	9/19/11	Merchant Account for club	Jim Litzinger, Andrea Arriola	Open 12/11 See President's report	10/11
92	10/5/11	Set up monthly Sunday clinics	Jim Litzinger AC DuPont All board members	Open 12/11 no date set for any actions.	11/11

	Date	Action	Actionee	Status	Due Date
94	11/2/11	LBRA website revamp	Board, Dave Kline, Andrea Arriola, Katrin Gleie	Board reviews 3 designs, sends feedback to David Kline & Katrin Gleie	3/12
95	11/2/11	Communications to membership	Kristina Duggan	Send pdf form to obtain updated emergency contact from all members	3/12
97	12/11	Erg cost calculation	A.C. duPont	2/12 recalculate all costs of ergs (maintenance,etc.)	3/12