

# LONG BEACH ROWING ASSOCIATION

## MINUTES OF THE BOARD OF DIRECTORS

### February 2, 2011

Officers Attending: President, Jim Litzinger  
Vice President, John Nunn (Dir. SoCal Row.Fnd, Chairman of Board LBJC)  
Treasurer, Katrin Gleie  
Boat Captain, A.C. duPont  
Secretary, Mary Perrot

Directors Attending: Larry Hambleton, John Van Blom, Kristina Duggan  
Dan McGill

Visitors/Members: A sign-in sheet of LBRA members and visitors was passed around as over 30 individuals attended the meeting. The original sheet is filed in the hard copy record of the 2010-11 LBRA Board minutes. Visitors speaking at the meeting were Ian Simpson, Rob Edwards (CSULB men's coach), Filip Reinis (Secretary LBJC), Keith Johnson (President.LBJC), and Georgie Haitz (CFO LBJC)

The meeting was called to order by the President at 7:40pm and minutes of the December meeting were read, amended for typographical errors and approved.

### **President's Report**

- Jim Litzinger reported that the previous Saturday's Beach Sprints was highly successful, with the largest number of entries ever, 333 athletes actually competing, \$7535 in receipts thus far and more monies likely to come from erg sales.
- Charles Provenzano, owner of a near-by hair studio, had contacted Jim to offer a limited term promotion for LBRA members, whereby he will donate proceeds from hair cuts from club members to go to LBRA. On a voice vote, the board agreed unanimously to go forward with this promotion. Jim will finalize the details with Mr. Provenzano.
- Coaching issues and membership issues have arisen, opened through an e-mail by Dan McGill (e-mail appended in permanent records) requesting that a junior girl be allowed to row with his daughter Jill under Dan and/or Ian Simpson's coaching. Jim Litzinger gave some background, stating that the club had passed a change in membership definitions a couple years ago to allow only 18 yrs. and over as members. The change in membership definition was initiated partially to have definite separation of juniors and adult LBRA members, with clear oversight and responsibility for safety of the two groups resting with different governing

bodies (LBJC for juniors, and LBRA members treated as responsible adults). Referring to a portion of Dan's e-mail, in which he had stated that the junior girl is not welcome to row with LBJC and therefore was shut out of the sport, Jim asked the LBJC president whether this was the case. The LBJC president, K. Johnson, said he thought the girl's parents had decided not to enroll her in LBJC after the recreational program had disbanded and he stated that she would not be allowed to join LBJC this year, as it was past 15<sup>th</sup> Jan deadline. Several of the LBJC coaches said they'd be willing to let this junior girl into LBJC now, as several other new rowers were currently be let in after Jan.15. Then LBJC president relented and also said it would be acceptable for this junior girl to join now, should her parents choose to apply. Jim Litzinger stated that this should settle the issue, with the junior girl rowing with the LBJC starting now. Jim reiterated that only juniors whose parents can actively and safely oversee them on the water and in other training might be allowed to row under LBRA – only with their own equipment, and only as exceptions brought before the board. In the ensuing discussion of summer training, Keith Johnson stated that LBJC will not allow any of its juniors to train with or race with LBRA during the summer, per a new LBJC policy, though LBJC will allow juniors to go to PennAC, Marin, USRowing camps or other programs outside the area.

### **Treasurer's Report**

- Andrea Arriola has filed the club's taxes for the year and e-mailed a report to board members earlier today (e-mail appended in permanent records).
- Katrin Gleie stated that Victoria Draper had sent in payments for December and January. Katrin had paid the invoices for the lighting project, and \$10K had been sent Boris. MK Kuner and Rita Vanlierop are working on a club budget, creating a basic template with revenue and expenses to be set month by month. Katrin and Andrea will be providing more data to MK and Rita, but maybe other people who run club events (Beach Sprints, Xmas Regatta, Spring Regatta...) could provide other useful data. MK and Rita should send further questions by e-mail to board members and event directors.

### **Captain's Report**

- Launches will be serviced by AC DuPont in preparation for the Spring Regatta. Dan McGill has hulls for other boat and will bring them down to be ready for the regatta. Larry Hambleton has been working on organizing and hanging riggers. Members have noted that the automated switches on lights seem to have odd settings; they will need to be adjusted. AC asked city to trim trees which caused problems with the trailer before (he sent in photos). Jim asked Mark Sandoval to dredge under dock, but not much can be done, due to environmental restrictions.
- With respect to membership, a few new members have joined recently. Liza has prepared a new list of members in good standing, which was posted in time for the Beach Sprints. AC has contacted several people who had not paid, had

responses from several (some sent in dues in response, some said not renewing).

### **New Business**

- Kristina Dugan stated that the JL team store closes tonight. She had asked JL to sponsor Bay Series prizes. The company is willing and Kristina will make arrangements with them. In attempting to find sponsors for other LBRA events, she wondered if any LBRA members had contacts or ideas for obtaining sponsorships. Fritz Theyer is willing to write grant proposals for the club, which should be done once when LBRA obtains federal tax-exempt status.
- With respect to Speed Order races, Ian Simpson stated that the February races would be done before 8am, therefore no problems with insurance. The March races may require renting the stadium for part of day, as Seattle, Tempe, and National Team rowers have indicated an interest in racing. That event would be after 10am (due to the college races that day) and would need about \$200 for insurance through city, as well as the rental fee.
- Kristina Dugan asked about the college office situation. Jim Litzinger and John Nunn said it's a work in progress, and the CSULB men's coach said inquiries should go to Rita Hayes of CSULB rather than the college coaches or other staff.
- Larry Hambleton suggested that the club should sell or trade some of the newer, but not often used boats like the Wintech quad for boats which might see more use, such as a lightweight 4+. AC, Larry, Dan, and John Nunn agreed to look into the situation to determine what boat weight and class should replace the Wintech, and then put it up for sale.

The meeting was adjourned 8:56pm.

### **Action Items**

**Yellow highlight** = issue closed and will be removed in next minutes

	Date	Action	Actionee	Status	Due Date
53	6/2/10	Ask Joe Juge amount he feels he is owed. We will review the answer and include the result of our review in our accounts payable.	Jim Litzinger, Joe Juge	Open. 2/2/11 John Nunn saw Joe recently, but Joe gave not mention of money owed.. Club feels he's owed \$13,816.35 less costs for window replacement and fixing bathrooms. Jim will obtain estimates on these (as time allows)	7/7/10

	Date	Action	Actionee	Status	Due Date
56	6/2/10	9/8/10 Maintain list of things that need to be done around the boathouse.	Jim Litzinger	Open. 2/2/11 1. Dan McGill will do engineering for wall extension. 2. Minor glitches from latest lighting being fixed. 3. Repair 500 Meter Poles. No action 4. Bldg 3N @ Finish Line. No action	11/3/10
59	7/7/10	Have new covers for boats fabricated. Covers are for boats when they are being trailered. 9/8/10 The covers heat shrinkable and are reusable.	John Nunn, A.C. duPont,	Open In process, Feb.'11 Covers will be made when time's available	9/1/10
62	8/4/10	Get quote for skylights.	Jim Litzinger	Open	9/1/10
63	9/8/10	Ask AC his ideas about how equipment in the storage yard is to be utilized. Post what we don't want on an R2K website	Jim Litzinger/AC duPont	Feb '11 – evaluations by AC on going	12/1/10
69	10/5/10	Finish water rescue procedure. Share both documents with LB Juniors	Larry Hambleton	Jrs. now have emergency kits for water rescue. Larry still working with them on water rescue procedures	11/3/10
70	1/5/11	Reimbursement for lighting improvements	Katrin Gleie, John Nunn	Feb.'11Katrin waiting for cancelled checks to give to John Nunn	1/31/11
71	1/5/11	Bill of sale for Fillipi 2X's	Jim Litzinger, Dan McGill	Feb.'11 Dan gave John Nunn 3 copies of bill of sale in January. One filed in Board records this month	2/1/11
72	1/5/11	Reimbursement to Boris and creating a budget	Katrin Gleie MK Kuner & Rita Vanlierop	Katrin sent \$10K check to Boris. Rita & MK creating a budget for LBRA	2/1/11

	Date	Action	Actionee	Status	Due Date
73	1/5/11	Change doors on Bay 1	Larry Hambleton	Bay 1 doors changed to folding style.	2/1/11
74	1/5/11	Improve system for answering rowing lessons inquiries	Kristina Duggan AC duPont	AC will remain in charge of inquiries about rowing lessons	2/1/11
75	1/5/11	Bay Series budget and securing Series supplies	Kristina Duggan/ John Van Blom	Kristina created budget for Bay Series & obtained prize sponsor. John installed a lock on a kitchen cabinet Bay Series supplies	2/1/11
76	2/2/11	Arrange promotion with hair salon owner	Jim Litzinger	Jim will iron out details of haircut promo for LBRA members with C. Provenzano	3/2/11
77	2/2/11	Replace unused equipment with boats that will see more use	AC DuPont, John Nunn, Larry Hambleton, Dan McGill	AC, John, Larry & Dan to evaluate which boat class & weight should replace the Wintech 4X. Sell Wintech.	4/6/11