

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS

June 5, 2013

Officers Attending: President, Jim Litzinger
Captain, A.C. DuPont
Secretary, Mary Perrot

Directors Attending: Renn Levy, John Van Blom,

Directors/Officers Absent: Pat Hayes, Jill Gresham, Andrea Arriola (Treasurer), John Nunn (Vice-Pres.)

Members/Visitors: Dara Lampe, David Kline, Brandin Grams (CSULB Foundation),
Mark Sandoval (City of LB), Keith Johnson (LBJC President)

The open meeting was called to order by the President at 7:40 pm. Minutes of the May 2013 meeting were read, spelling error corrected and approved.

President's Report

- Lim Litzinger stated that the coaching clinic/rowing lessons are up and running with 25 or so individuals having used PayPal to pay for their lessons. Anna will take over all coaching duties for July, as Katrin's due date approaches. Dara Lampe stated she's very, very busy with many people signed up for lessons and several joining the club. Dara had worked with the club treasurer to set up the PayPal account which made the lesson registration much easier.
- The club's Learn to Row Day was extremely successful; great media exposure, enthusiastic club volunteers at all stations, and the boathouse looking great. Thanks to the organizers and all LBRA volunteers and thanks to Mark Sandoval for allowing the club to book the stadium on very short notice. 135 guests got on the water that day and many others came to just watch and tour the boathouse.
- The treasurer is ill and will email a report (appended in permanent files).

Captain's Report

- A.C. duPont reported that the storage yard has been well cleared out and the City parks staff seems happy with the results. The captain trailered boats to a few northern California regattas, in the past month and he noted that the trailer will need new tires. The trailer is itself is still structurally sound. The launch which the Juniors had hit was repaired by A.C. in time for LTR day. A.C. noted that some parts were again missing from 4+'s – he didn't know which party was responsible – but boats are now back in order.
- The racks now function much better with new wheels. The designated areas for slings will be outlined to make it easier to open bay doors. AC suggested that the very stable model of Peinert trainers be purchased to replace wherries; five Peinerts would suffice. Jim Litzinger asked A.C. to find a price, bring to the discussion at the next meeting.
- The club is back to Verizon internet; A.C. reported that Brandin examined all the possibilities. On finding that the boathouse is still on copper wire, Brandin opined that if the club wants faster internet, we would have to ask Verizon to install FIOS. Lastly the Captain stated that Will is repairing the computer he had built for the workout room.

Membership Report

- The Membership Chair reported that the club has 209 members.
- Many students from the rowing lessons are eager to join the club once they finish the lessons program and pass, however they will want to use their credit card to pay membership dues as they did with lesson fees. Dara had asked PayPal whether a new member could demand their dues money back after payment. Paypal staff stated the club is

covered because we are selling a service; as long as terms and conditions clearly stated in the invoice, there can be no charge back. Presently Dara has created an invoice stating “no refunds”. By consensus, Board agreed to offer PayPal credit card access for payment of membership, initially for lessons students that want to join after lessons and then to general membership in the next billing cycle.

Old Business - none

New Business

- Joan Van Blom asked whether AC is still providing private rowing lessons. A.C. replied that he is still giving lessons to people who had scheduled with him before LTR day. Joan suggested that the club website also show that rowing lessons are available through AC, make it clear that individual lessons are still an option. David Kline suggested that private lessons should cost as much as group sweep or sculling lessons, to avoid cannibalization.
- Dara Lampe asked about the orientation fee for new members, as she sees \$40 being collected for a checkout by A.C. but also knows that Katrin charges \$50 for checkout. Jim Litzinger stated that if an experienced rower joins the club, the orientation fee is separate, and should be same amount (\$50) and paid to the person doing the checkout. Before this can be completely finalized, Dara should consult with Andrea on tax laws concerning the treatment of these orientation fees. Furthermore, the president stated that the Masters’ coaching committee should discuss these fees and lesson plans with Dara, AC and Andrea. To standardize the orientation fee, John Van Blom moved **that experienced rowers on joining the club pay full dues plus a \$50 orientation fee**. Renn Levy seconded the motion which passed unanimously.
- With respect to a “flip test” being a required component in sculling lessons, several board members and club members felt that this should not be mandatory for a variety of reasons. John Van Blom **moved to eliminate the flip test from sculling lessons**. Renn seconded the motion which passed unanimously.

The meeting was adjourned at 8:44pm.

Respectfully submitted,

Mary Perrot

LBRA Secretary

Action Items

Closed items are **highlighted in yellow** and will be removed in the next month’s minutes.

	Date	Action	Actionee	Status	Due Date
56	6/2/10	Maintain list of things that needs to be done around the boathouse.	Jim Litzinger AC duPont	6/13 Repair men’s shower wall. Open	6/13
79	5/4/11	No Trespassing signs	AC du Pont	Open 6/13 A.C. to give Jim specific wording for warning.	6/13
86	7/6/11	Contractor billing	AC DuPont	6/13 Hold for 10N contractor bills	running
94	11/2/11	LBRA website revamp	David Kline, M. Downer, K. Duggan	6/13 in progress – content migration phase.	6/13

	Date	Action	Actionee	Status	Due Date
95	11/2/11	Communications to membership	Dara Lampe	613 1)Open – Create Emergency contact pdf, to update info. 2) ask members if they want to opt out of directory	6/13
98	4/12	Block system demo video	A.C.duPont, Kristina Duggan	6/13 Open. Make video to explain block system for boat racks. Put online for members.	6/13
104	6/12	LBRA elite rower funding	Andrea Arriola Jill Gresham	6/13 Open for future events	On going
109	9/12	Equipment fund setup	Andrea Arriola	Open 6/13 Ask treasurer if in progress or abandon	6/13
111	11/12	LBJC investigating possible misconduct by coach	John Nunn & LBJC board	6/13LBJC's HR firm writing statement with investigation findings. Club has not received it as yet	6/13
113	1/13	Documents from Powerhouse Fitness	Jack Nunn	613 Open Powerhouse Fitness to give club hold harmless agreement and insurance certificate AND sign a month to month agreement with the club	6/13