

# LONG BEACH ROWING ASSOCIATION

## MINUTES OF THE LBRA BOARD MEETING

### August 5, 2015

Officers Attending: Jim Litzinger, President  
Vice-President John Nunn (Chairman of Board of Long Beach Junior Crew)  
Treasurer, Jeannette LePont  
Secretary, Mary Perrot  
Captain, A.C. duPont

Directors Attending: Jill Ammirato, Bryan Bayer  
Directors Absent: Ken Mattfeld, John VanBlom  
Members & Guests Attending: Sherri Kline, Debra Madsen

The club president opened the meeting at 7:39PM. The board approved minutes of the July 2015 meeting.

#### President's Report

- In the matter of LBJC outstanding bills, the President reported that LBJC has not yet paid erg maintenance or taxes. John Nunn communicated with Don Trojan (LBJC accountant) who concurs with the MOU on taxes, erg maintenance and cleaning billing. [A hardcopy of the MOU is appended in the permanent minutes.] The only paperwork Trojan has not received is the LBJC boat slip tax bill. The Jim Litzinger will email the LBJC treasurer and president to pay the outstanding erg bills from this year and last year.
- Many, many volunteers from LBRA worked the Special Olympics World Games kayak events held in Marine Stadium. AC duPont created a budget for renting and set up of the course for \$9500 (and \$1020 for stakeboat holders), but S.O. kept adding extra items. Some receipts will be charged to S.O., some to club (items the club will use again in regattas), some will be split 50/50 between the organizations. AC has all figures; whatever is left over will go to the club when AC turns in all receipts. Bryan Bayer asked for a summary report once all receipts for the event are divided. Check from S.O. should come in by Aug 14.

The consensus of the board was to handle the event bills the above manner. The staging of the S.O. kayak events earned very high praise from the international kayak officials and the S.O. organizers.

- Concerning club regattas, the LBRA board must set a date for the Spring Regatta soon in order to reserve the stadium to avoid conflicts and scheduling errors. The Boat Captain suggested that input from area clubs would help in setting a date; our organization needs to know when other clubs are willing to come. Bryan Bayer volunteered to contact clubs to determine a date. Sherri Kline and Jill Ammirato both stated that a regatta committee would best run the regatta. Dara Lampe will send out a blast to ask for volunteers for the regatta committee. Bryan Bayer is willing to represent the board on the committee.
- Regionals will be in mid-July in 2016. Paul Wilkins (US Rowing Southwest Regional Coordinator) is still asking LBRA to host the event.

#### Treasurer's Report

- Jeannette Le Pont reported that the club is current on its own bills, with \$86K in the checking account. A hardcopy of the Treasurer's full August report is appended in the permanent minutes.
- Outstanding billed owed to the club are \$3500 overdue from LBJC, \$1100 owed by CSULB, \$9100 deposited from PayPal, \$4000 owed by Roworx (but \$2000 just received). The club sent the Board of Equalization a check for last year of roughly \$3K. The club will now be billed quarterly by the BOE, therefore all receipts need to be turned in to the Treasurer quickly.
- Concerning the Special Olympics, only people who built the course and stakeboat holders will be paid.

#### Captain's Report

The college launch now has a problem on which A.C. is spending considerable time. All LBRA launches held up well during Special Olympics event. The new engine was installed on the newest launch (Duo). AC has an idea on which launch to sell first, but the craft needs some work first.

#### Membership Report

Dara Lampe emailed a membership report to the board and the club's current membership list is posted. Lessons demand is mainly for single sculling.

#### Old Business

- Aquatic Capital of America wants to pull together all local waterway user groups to present to the Long Beach city council the adverse effect of new Stadium/life guard/user fee structures on all small organizations and volunteer groups. The ACA will go to Suzy Price and other council members to ask for fee relief for 501C3 organizations.
- On the club social event, Jill Ammirato reported that the event will be held be Long Beach Rec Park, in early to mid-November, likely on a Friday night. She needs a \$2K check to secure venue. The event will feature a buffet dinner and a cash bar.
- A.C. duPont requested that the club move forward with an expanded security camera system which would cover the parking lot as well as inside the Rowing Center and have greater resolution. . Jim Litzinger had obtain a quote on such a system and will call the vendor to have it updated.

#### New Business

- The new college men's coach (Ken) invited the club wanted to participate in the pancake regatta. Club members volunteered at the regatta last year and likely will again.
- Sherri Kline has asked Erin Cafaro to work with the girls she is coaching. A multiple Olympic gold medalist, Cafaro has a CrossFit business with rowing specific training. Sherri asked approval of the board to include other members in these training sessions at the Rowing Center, charging a group rate. The board agreed to this training by consensus, provided that business insurance requirements are met, waivers signed and the typical 7% of fees comes back to the club. Sunday mornings at 8:30am would be the likely time for sessions.

The meeting was adjourned at 8:33pm.

Respectfully submitted,  
Mary E. Perrot  
Secretary, Long Beach Rowing Association

#### Action Items

Closed items are highlighted in yellow and will be removed in the next month's minutes.

	Date	Action	Actionee	Status	Due Date
56	6/2/10	Maintain list of things that needs to be done around the boathouse.	Jim Litzinger AC duPont	8/15 Open. Replace fabric on enclosure. Repair men's shower wall. New hose reel & rack standard. Jim source water heater shut off valves. Jim will get an updated quote for an expanded security camera system.	9/15
79	5/4/11	No Trespassing signs	Jim Litzinger	Open 8/15 A.C. to give Jim specific wording for signs.	9/15
95	11/2/11	Communications to membership	Dara Lampe	8/15 K.Blasts for Regatta Committee volunteers and billing to go out	9/15
114	7/13	Equipment purchase/planning	A.C. duPont Jim Litzinger	8/15 take delivery of new launch soon, then board discusses disposal of one old launch	9/15
119	8/14	Boat labeling/rating	A.C. du Pont, Mary Perrot	8/15 Cap't. to make blue list of members.	9/15
121	12/14	Independent contractor agreement	Jeannette, Jim, board	8/15 Obtain last agreement &w/ limits to be discussed at Sept. meeting.	9/15
122	2/15	Social event	Jill Ammirato & Social Committee	8/15 Event to be at Rec Park clubhouse, considering catering.	9/15
126	7/15	BCA expanded training	Brandin Grams	8/15 Brandin to draft description of BCA weekday training sessions	9/15
127	8/15	Spring Regatta	Bryan Bayer	8/15 Bryan to poll area rowing clubs for a likely date for the Spring Regatta	9/15