

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS

April 6, 2011

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. SoCal Row.Fnd, Chairman of Board LBJC)
Treasurer, Katrin Gleie
Boat Captain, A.C. duPont
Secretary, Mary Perrot

Directors Attending: Larry Hambleton, John Van Blom, Kristina Duggan
Dan McGill

Visitors/Members: With over 25 visitors and LBRA members in attendance, a sign-in list was passed around (appended in the hardcopy records) Members and visitors speaking at the meeting were Joan Van Blom, Ian Simpson, Victoria Draper, and Keith Johnson (President.LBJC)

The meeting was called to order by the President at 7:40pm and minutes of the March 2011 board meeting were read and approved.

President's Report

- With respect to the one bounced check from the Beach Sprints, Rob Johnson put a stop payment on his check when he realized he could not attend the race. He told Jim that he will send LBRA another check for the \$10 bad check fee the club incurred.
- The club had \$5278 income from the wind-shortened Spring Regatta. Katrin Gleie will make a more thorough accounting for the next meeting. Kristina Dugan passed out list of suggestions for improving next spring regatta and other club regattas.
- Jim Litzinger had sent Victoria Draper a letter of suspension arising from her use of the club's erg room to conduct a class. Jim turned the floor over to Victoria to explain this incident. Victoria stated that Concept 2 scheduled her to run the workshop/class, and that she has little control over this scheduling. Having requested to use space at LBRA and the Warehouse, and having been refused in both cases, Victoria attempted to cancel the workshop with the client, but the client was in transit and could not be reached. As the client and his spouse had travelled a fair distance (Alaska), Victoria thought that at the very least she could meet him at LBRA and show him how to row on the dock machines – but she did end up using the ergs. John Van Blom made motion, to chalk the matter off and

reinstate Victoria's membership. Dan McGill seconded the motion and it was unanimously approved.

Treasurer's Report

- Katrin Gleie reported that the final accounting for the Beach Sprints is in and only one check bounced – Robby M Johnson. Jim Litzinger is willing phone him on the matter. Katarin turned over to John Nunn the cancelled checks for the lighting project. AC will also find and turn over cancelled checks for the 10N and bathroom repairs, estimated at \$2K.
- Katrin turned the floor over to MK Kuner and Rita Vanlierop to report on the budgeting project. Drawing on 15 months of P&L statements, MK and Rita have constructed a spreadsheet for budget projections. A copy of the spreadsheet is appended in the paper records. To complete the project, MK and Rita will go over some minor issues with Katrin, and discuss insurance with AC as well as other large dollar items he's been handling.

Captain's Report

- Six boats belonging to members in arrears were moved to the Powerhouse warehouse. Some will be sold eventually, and others will be held till owners pay something. This freed up rack space for some singles and made others accessible.
- Juniors coaches must emphasize tying down boats stored outside – several blew down in the windstorm last weekend. Adaptive program also had boats blow down in the storm. As the adaptive program has decreased in size, some of their boats should be moved. The old Archer is wanted by Denver, so it will be transfer at the Crew Classic.
- The issue of tree trimming still pending with city. Brandin Grams and AC fixed sound system in erg/weight room so that both rooms have sound with speakers in the ceiling. This system is much, much better and many thanks to Brandin. The shop has frequently been left open with many specialized tools taken out from the rollaway. Therefore a punch pad key system and aluminum strip was recently put in place.

New Business

- Jim Litzinger stated that the LBJC juniors have been rowing the LBRA Fillipi doubles without AC's permission. AC and Jim both affirmed that LBJC juniors should take LBJC boats if they are there, rather than the club's Filippi's. [These statements were directed at Keith Johnson and Filip Reinis, of LBJC's board, and they acknowledged this.]
- The trailer will be loaded this weekend for races. The CSULB crew has requested use of two LBRA catamarans for their opening day regatta. One

LBRA launch will be left for coaching that day. The catamarans need some work, therefore need drivers should pump out pontoons before leaving the dock.

- In searching for a boat to replace the Wintech 4X, AC, Larry and Dan McGill have seen a Sykes 4X (1yr old) which could be rented or acquired on a rent to own basis. They've also found a lightweight Pocock 4+ that might also be a good possibility. The contract terms for the Sykes need to be examined by Andrea or Katrin to really understand how much the club would be paying. Wintech will be put on row2k this month with proceeds to go toward a new boat.
- Brandin Grams of CSULB crew stated that SoCal Opening Day is this weekend, with racing from 8am to 11am. The stadium reserved until noon. Brandin has met with Kim Marie of the city to have all permits and other issues squared away with city departments. All equipment and personnel to run the regatta are set to go. Five schools will race. Some moored boats will be moved to allow racing in lanes 1 and 2 next to Naples. The college will post traffic patterns and warnings at boathouse. They appear to have enough marshalls, but all crews rowing that day should be cautious. Trailers will arrive Friday night, all parking on the beach side of the stadium.
- The juniors made detachable shades for the erg room windows. These will be stored in the erg room under the trophy shelf.

The meeting was adjourned at 8:30pm.

Action Items

Yellow highlight = issue closed and will be removed in next minutes

	Date	Action	Actionee	Status	Due Date
53	6/2/10	Ask Joe Juge amount he feels he is owed. We will review the answer and include the result of our review in our accounts payable.	Jim Litzinger, Joe Juge	Open, no news 2/2/11 John Nunn saw Joe recently, but Joe gave not mention of money owed.. Club feels he's owed \$13,816.35 less costs for window replacement and fixing bathrooms. Jim will obtain estimates on these (as time allows)	7/7/10

	Date	Action	Actionee	Status	Due Date
56	6/2/10	9/8/10 Maintain list of things that need to be done around the boathouse.	Jim Litzinger	Open. 3/2/11 1. Dan McGill will do engineering for wall extension after Spring regatta. 2. Minor glitches from latest lighting being fixed. 3. Repair 500 Meter Poles. No action 4. Bldg 3N @ Finish Line. No action	11/3/10
59	7/7/10	Have new covers for boats fabricated. Covers are for boats when they are being trailered. 9/8/10 The covers heat shrinkable and are reusable.	John Nunn, A.C. duPont,	Open In process, 3/11 Covers will be made when time's available	9/1/10
62	8/4/10	Get quote for skylights.	Jim Litzinger	Open	9/1/10
63	9/8/10	Ask AC his ideas about how equipment in the storage yard is to be utilized. Post what we don't want on an R2K website	Jim Litzinger/AC duPont	Open 3/11 Some boats moved, a few more need to be moved	12/1/10
69	10/5/10	Finish water rescue procedure. Share both documents with LB Juniors	Larry Hambleton	3/11 Larry will get together with lifeguards to organize water rescue materials	11/3/10
70	1/5/11	Reimbursement for lighting and other improvements	Katrin Gleie, John Nunn AC duPont	3/11 Katrin gave cancelled checks to John Nunn, he will turn them over to the city. AC to find checks for 10N and bathroom repairs, give to John Nunn.	1/31/11
72	1/5/11	LBRA Budget	MK Kuner & Rita Vanlierop	3/11 Rita & MK will finish creating a budget for LBRA	2/1/11

	Date	Action	Actionee	Status	Due Date
76	2/2/11	Arrange promotion with hair salon owner	Jim Litzinger, Liza Luna	3/11 Charles Provenzano will bring flyers to the club to promote the deal, and Liza will post on the website	3/2/11
77	2/2/11	Replace unused equipment with boats that will see more use	AC DuPont, John Nunn, Larry Hambleton, Dan McGill	3/11 AC, John, Larry & Dan to evaluate which boat class & weight should replace the Wintech 4X. Sell Wintech.	4/6/11
78	3/2/11	Letter of suspension & bounced check	Jim Litzinger	3/11 Jim will send Victoria Draper a letter suspending her LBRA membership. Jim to call R. Johnson about bounced check from Beach Sprints	4/6/11