

LONG BEACH ROWING ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS
December 1, 2010

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. So. CA Row. Fnd, Chairman of Board
LBJC)
Treasurer, Katrin Gleie
Secretary, Mary Perrot
Captain, A.C. duPont
Directors Attending: Larry Hambleton
Directors Absent: John Van Blom, Kristina Duggan, Dan McGill

Visitors/Members: Andrea Arriola, Rachel McGuigan, Filip Reinis (Secretary LBJC),
Keith Johnson (President.LBJC), Danny Harris (CSULB women's
coach)

The meeting was called to order by the President at 7:30pm and minutes of the November meeting were amended and approved.

President's Report

- Jim Litzinger reported that the lighting project is almost complete. Now all major circuits work on motion sensors with adjustable timers, and additional exterior lights have been installed. Portions of the project to be completed in the near future include separate switches for the podium area and three new outlets for LBJC. Work on skylights will commence after the rainy season.
- With respect to the two Fillipi doubles, Dan McGill has yet to sign a bill of sale and retraction letter. John Nunn read a bill of sale which he had rewritten with the assistance of Filip Reinis and Keith Johnson; the bill was revised from one Dan McGill had sent to LBRA. Discussion of the rewritten bill ensued, with one concern being that it did not guarantee LBRA members priority of use, but left use up to captain's discretion. Three board members voted to approve the amended language, and three board members were against. The issue was left pending as Dan McGill was not present.
- Jim stated that work on the Xmas regatta was on schedule, with a very large number of entries. The schedule will be tight with races at 5 minute centers. The final schedule will be posted on the LBRA website Saturday night. A tentative schedule was posted this afternoon.
- The president then reopened the motion by Tricia and Terry McGuigan (from the November 2010 meeting) to redefine family membership to include children up to 27 years of age. AC duPont asked that the board maintain the current family membership definition. Several board members agreed, and Jim Litzinger asked that individuals come to the board to ask for any exceptions on a case by case basis. John Nunn made a motion to maintain current definition of family membership, and

young adult membership as is. The motion passed unanimously. AC duPont made a motion that Rachel McGuigan would pay \$444 for a regular membership as she's over 23, but will pay in monthly installments by presenting sufficient post-dated checks to pay off the balance she owes for this year's membership. This motion passed unanimously. Jim reiterated that membership exceptions may be brought to the board.

Treasurer's Report

- Katrin Gleie presented the Board with a balance sheet, profit & loss statement and A/R aging summary as of end of November (not reconciled, appended).
- With respect to outstanding debts to the club, Katrin stated that Renn Levy had written another check for the old Xmas entry fees, Victoria paid \$100 check which had cleared, and she will be bringing another check within the month. Powerhouse fitness owes for October and November. LBJC is current.
- Some Xmas regatta entry fees have been deposited, but a full accounting of the regatta P&L won't be known until next month.
- Katrin turned floor over to Andrea Arriola to discuss the application for 501C3 status. Board members agreed that Andrea's answers to the IRS questionnaire looked good. Andrea stated that she also needs five years of financial data to satisfy the IRS; she is presently pouring through the club's books to organize this data for the application. She estimates the financial data should be ready for next board meeting. The fee for this work is \$850. In preparing the 501 C3 application, Katrin realized that the club may have to develop some policies to maintain the new tax status, policies which the club may never have considered or needed previously.

Captain's Report

- AC DuPont reported on current maintenance and repairs. The Peinert seats being upgraded, cycling through the fleet as time permits. The electrical constructions went very well with no real boat damage at all. Rigger racks are currently being installed, to keep riggers off the floor. The octopede oars being organized. The club will get seven new ergs and work them into the rotation. This month AC examined all ergs in the building, and ordered some spare parts and monitors to ensure quick repairs in future.
- The club needs a dumpster and use of a pickup truck for the Xmas regatta.

New Business

- Boris Beljak would like to be repaid some of the money the club owes, as he would like buy a double for the Croatian national team. The treasurer asked that the club wait until after Xmas regatta, in order to put some of the regatta profit toward that repayment. The club still owes Boris \$25K. The club will also be getting money back when the bill for the electrical work is paid.

The meeting adjourned at 8:50 PM.

Respectfully submitted,
Mary E. Perrot

Action Items

	Date	Action	Actionee	Status	Due Date
20	05/06/09	Get LBRA's tax status finalized.	Jim Litzinger Andrea Arriola, Katrin Gleie	Open, 2003 Taxes have been refilled. Andrea is writing responses to IRS questionnaire.	6/3/09
30	11/04/09	Report on status of "Treasurer's Guidelines" document.	Tom Whinfrey, Andrea Arriola, Scott Renner	9/8/2010, Scott to get copy of other non-profit Treasurer guidelines to use as an example. Katrin to check if Tom, Andrea & Scott are still willing to work on it (Nov) still open	4/6/10 5/5/10 10/5/10
53	6/2/10	Ask Joe Juge amount he feels he is owed. We will review the answer and include the result of our review in our accounts payable.	Katrin Gleie, Jim Litzinger, Joe Juge	Open. 11/3/10 No feedback from Joe. Club feels he's owed \$13,816.35	7/7/10
56	6/2/10	9/8/10 Maintain list of things that need to be done around the boathouse.	Jim Litzinger	Open. 10/5/10 1. Sidewalks – Mark Sandoval says a Coastal permit is needed for a bike rack, but OK to proceed. 2. Lighting work near complete 3. Repair 500 Meter Poles. No action 4. Bldg 3N @ Finish Line. No action	11/3/10
58	6/2/10	Call about dues to Janice Tomson, Susan Carle.	A.C. duPont, Jim Litzinger	Open 11/3 all Susan's phone #'s disconnected. AC will move her boat in Dec.	7/7/10

	Date	Action	Actionee	Status	Due Date
59	7/7/10	Have new covers for boats fabricated. Covers are for boats when they are being trailered. 9/8/10 The covers heat shrinkable and are reusable.	John Nunn, A.C. duPont,	Open In process, Nov'10 Covers will be made when time's available	9/1/10
62	8/4/10	Get quote for new bay and sign in area lighting and skylights.	Jim Litzinger	Open	9/1/10
63	9/8/10	Ask AC his ideas about how equipment in the storage yard is to be utilized. Post what we don't want on an R2K website	Jim Litzinger/AC duPont	Nov'10 – evaluations by AC on going	12/1/10
69	10/5/10	Finish rowing safety/ rowing in low light conditions document. Finish water rescue procedure. Share both documents with LB Juniors	Larry Hambleton	Low light doc. complete and shared with Juniors. Water rescue doc. in process.	11/3/10