

LONG BEACH ROWING ASSOCIATION

MINUTES OF THE BOARD OF DIRECTORS

July 7, 2010

Officers Attending: Vice President, John Nunn (Dir. So. CA Row. Fdn.)
Secretary, Don Bogart
Boat Captain, A. C. duPont

Directors Attending: John Van Blom (Dir. So. CA Row. Fdn.)
Larry Hambleton
Tom Whinfrey
Scott Renner

Projects Chairperson: Liza Luna

Visitors/ Members: Scott Parsons, Member LBRA; Joan Van Blom, Member LBRA; Ian Simpson, Member LBRA; Kristina Duggan, Member LBRA; Hanne Chupik, Member LBRA; Theresa Hambleton, Member LBRA; Genevieve Vigil, Member LBRA; Dan McGill, Member LBRA
Brandin Grams, General Manager, CSULB Rowing
Matthew Dalton, Treasurer, CSULB Rowing
Jessica Smaby, CSULB Rowing
John O'Donnell, CSULB; Jeffrey Vreeland, CSULB
Keith Johnson, President, Long Beach Junior Crew

City Liason Officer:

The meeting was called to order by the Vice President at 7:40 p.m. The minutes from the June meeting were approved.

John Nunn is working on Action Item Number 52 with respect to the vending machine noise and prices.

Treasurer's Report

The Treasurer's Report was e-mailed to Board Members on July 5th. The Board decided the Treasurer's Report should not be posted to LBRA's website.

Boat Captain's Report

- Motion was made for Boat Captain A.C. duPont to repair riggers on double Stampfli.
- John Van Blom moved that A.C. be authorized to spend up to \$3500 for a new launch engine. The motion was seconded by Larry Hambleton, and approved by the Board.

- Liza Luna has begun the process to have membership renewal information in the mail by the end of July. It decided that the membership renewal form should have line on it for voluntary contributions to be applied to paying off our debt.
- Liza is the official poster for information into LBRA's website, however postings should be provided to her in ready-to-be-posted form and she will obtain the Board's or the President's approval prior to posting.

Old Business

- Kristina Duggan thanked everyone who made the June 27th social a success. She said \$1900 had been collected against expenses of around \$1000.
- Kristina said the JL clothing order is complete, which included orders for the new LBRA women's racing tank top, designed by Sherri Kiklas. Sherri is working on the design and development of short sleeve and long sleeve LBRA racing shirts for the fall. There will be announcements when those items are ready to be ordered.
- See Action Items.

New Business

- The posting of a fundraising dinner for a member's sister who has cancer on LBRA's website was approved by the Board.
- The Board thanked Brandin Grams for his work checking and repairing erg monitors.
- Ian Simpson presented a proposal to broaden rowing opportunities for meritorious and motivated youth rowers. Concerns were voiced interferences such a program might produce with current Long Beach rowing programs. See Action Item # 61.

Action Items

	Date	Action	Actionee	Status	Due Date
8	11/05/08	Give checks for 10N and Boathouse maintenance to John Nunn. 1/6/10: Copy of invoice, checks both front and back and provide to John Nunn. John will write to City to provide reimbursement with the Capital Improvement funds. 7/7/10, A.C. is to provide the invoice, and copies of check fronts and backs to John Nunn	A.C. duPont & John Nunn	Open On 5/3/09 Sabrina said all records are in the boathouse "laundry room" arranged by year and month.	11/19/08 4/7/10 8/4/10

	Date	Action	Actionee	Status	Due Date
20	05/06/09	Get LBRA's tax status finalized.	Jim Litzinger Andrea Arriola	Open, 6/2/10 Jim asked Andrea to determine what we had to do to qualify for a 503 C exemption.	6/3/09
27	8/05/09	Look at proposed Code of Conduct and e-mail back to Jim by August 12 th .	John Nunn	Open 03/03/10, Code has been finalized. John Nunn to e-mail final version to Liza.	8/12/09 04/07/10 6/2/10
29	11/04/09	Report on status of audit	Tom Whinfrey, Andrea Arriola, Scott Renner	4/7/10, Numbers obtained from AC. Ongoing	5/5/10
30	11/04/09	Report on status of "Treasurer's Guidelines" document.	Tom Whinfrey, Andrea Arriola, Scott Renner	Ongoing, Pending Andrea's completion with tax season. 7/7/10 Pending input from Katrin	4/6/10 5/5/10 8/4/10
33	11/04/09	Proposed a strategy for providing coaches to members of various skill levels wanting further training.	Kristina Duggan, Bill Eldon, Renn Levy, Jim Litzinger	In Progress On 4/7/10 Kristina said to change the due date to June. Closed 7/7/10. Kristina Duggan reported coordination is being accomplished.	4/6/10 06/2/10 Closed 7/7/10
43	4/07/10	Contact adaptive rowing to determine what insurance coverage they have.	Jim Litzinger	Open 5/5/10, They have insurance, but need to add LBRA as additionally insured.	5/5/10

	Date	Action	Actionee	Status	Due Date
45	4/7/10	Prepare small claims court paperwork for recovering \$5000 owed by Rowbics. On 5/5/10, it was decided to delay going to small claims court pending results of Rowbics bankruptcy.	Jim Litzinger/Don Bogart	6/2/10 Jim will contact Victoria to determine when bankruptcy will be complete.	7/7/11
46	4/7/10	Ask Renn for Christmas Regatta money	Jim Litzinger	Open	5/5/10
47	4/7/10	E-mail Juniors schedule to Liza Luna with cc to Jim Litzinger	Keith Johnson	Open	5/5/10
48	4/7/10	Get quote from Scuba-Duba for cleaning launch hulls. Filip to get CF numbers and billing address for Juniors boats. A.C. to give Jim CF numbers for LBRA boats. Jim to talk to college.	Jim Litzinger/Filip Reinis/A.C. duPont	Open. 7/7/10 Filip and A.C. have completed their actions. Still need quote from Scuba-Duba.	5/5/10
49	5/5/10	Determine which boats are candidates for storage at Powerhouse Fitness.	A.C. duPont	Closed 7/7/10. A.C. says process is underway.	6/2/10
50	5/5/10	Determine women planning to go to the World Masters and which boats they will need.	John Van Blom	Closed 7/7/10. Info has been obtained.	6/2/10
51	5/5/10	Put together an e-mail to include a World Masters race schedule link to help determine which boats should be trailered to Ontario, Canada.	John Nunn, A.C. duPont	Closed 7/7/10 per A.C. and John.	6/2/10
52	6/2/10	Determine if prices and noise level can be lowered on hallway vending machine.	John Nunn	Open	7/7/10-
53	6/2/10	E-mail Joe Juge and ask him amount he feels he is owed. We will review the answer and include the result of our review in our accounts payable.	Katrin Gleie	Open	7/7/10

	Date	Action	Actionee	Status	Due Date
54	6/2/10	Place the Members in Good Standing list on inside of office glass. Rene is to update it monthly.	Jim Litzinger	Closed 7/7/10. List is posted.	7/7/10
55	6/2/10	Construct retirement plaque for Phil Hester.	John Callos, Jim Litzinger- medals, Brandin Grams- broken oar	Open	7/7/10
56	6/2/10	Provide list to John Callos of things that need to be done around the boathouse.	Jim Litzinger	Open. 7/7/10 Items for list include: 1. Sidewalk widening in yard. 2. Boat storage bay lighting upgrades.	7/7/10
57	6/2/10	Talk to Mark Sandoval about shortening finger docks so that only the boats would have to be removed.	Jim Litzinger	Open	7/7/10
58	6/2/10	Call about dues to Janice Tomson, Susan Carle. On 7/7/10, dues are no longer an issue for Elke Sattuck-Petras, and Andrew Grenier.	A.C. duPont, Jim Litzinger	Open	7/7/10
59	7/7/10	Have new covers for boats fabricated. Covers are for boats when they are being trailered.	John Nunn, A.C. duPont,	Open	9/1/10
60.	7/7/10	Obtain quote for new material for slings.	John Nunn with A.C. duPont and Scott Parsons	Open	8/4/10

	Date	Action	Actionee	Status	Due Date
61	7/7/10	Discuss avenues available for providing young rower supplemental training opportunities which will not undermine the current LBJC program or produce jealousies among LBJC participants. Avenues of minimal interference between current programs and that proposed might include students already graduated from high school, students from other locales, students with demonstrated rowing motivations.	Ian Simpson, Scott Parsons, Keith Johnson	Open	8/4/10

The meeting adjourned at approximately 10:10 PM.

Respectfully submitted,

Don Bogart