

LONG BEACH ROWING ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS
June 2, 2010

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. So. CA Row. Fdn.)
Treasurer, Katrin Gleie
Secretary, Don Bogart
Boat Captain, A. C. duPont

Directors Attending: John Van Blom (Dir. So. CA Row. Fdn.)
Larry Hambleton

Projects Chairperson:
Visitors/ Members: Scott Parsons, Member LBRA
John Callos (So. CA Row. Fdn.)
Brandin Grams, General Manager, CSULB Rowing
Matthew Dalton, Treasurer, CSULB Rowing
Jessica Smaby, CSULB Rowing

City Liason Officer:

The meeting was called to order by the President at 7:35 p.m. The minutes from the May meeting were approved with corrections concerning Rowbics bankruptcy and Action Item 45.

President's Report

- Jim Litzinger said the Open Water Swimming National Championships are being held Friday, Saturday and Sunday in the west 850 meters of Marine Stadium. All rowers should stay out of this section of the Stadium. Onlookers will be using our dock for electric boats and our bathrooms.
- Everyone likes the new bathroom and exercise room cleaning company.

Treasurer's Report

- Katrin Gleie presented the Treasurer's Report.
- Katrin said transferring the internet service to our boathouse is taking longer than expected. Our website is still operational.

Boat Captain's Report

- A.C. duPont went over the membership dues delinquency list. He said the visibility we have to membership dues status will help us get ramped up for sending out dues notices for next year.
- When we use Jack Nunn's credit card machine for T-shirt sales, we will also use it for dues delinquencies to call non-paid up members and tell them they'll be deleted from membership privileges unless they furnish their credit card information for dues payment that day.
- A.C. has re-done the trailer lighting system.
- A.C. has found Long Beach rowing pictures from 1975 and is posting some of them on the hall wall.

Old Business

- Jim's going to put the Members in Good Standing list on the inside of the office glass and ask Rene to update it monthly. See Action Item 54.

New Business

- Phil Hester is retiring from the Parks Department and we authorized a plaque with a broken oar and medals.
- John Callos says he has a contact that will get us a rapid response to the problem of the dock bottoming in the sand at low tide. Otherwise Jim Litzinger says dredging is scheduled later this year.
- John Nunn and Powerhouse Fitness are working with the Yacht Club on providing complementary benefits to LBRA and Yacht Club members.

Action Items

	Date	Action	Actionee	Status	Due Date
8	11/05/08	Give checks for 10N and Boathouse maintenance to John Nunn. 1/6/10: Copy of invoice, checks both front and back and provide to John Nunn. John will write to City to provide reimbursement with the Capital Improvement funds.	Sabrina Aris-Guentz	Open On 5/3/09 Sabrina said all records are in the boathouse "laundry room" arranged by year and month. 8/5/09, AC is to give John Nunn access to room. See 1/6/2010 Note.	11/19/08 4/7/10
20	05/06/09	Get LBRA's tax status finalized.	Jim Litzinger Andrea Arriola	Open, 6/2/10 Jim asked Andrea to determine what we had to do to qualify for a 503 C exemption.	6/3/09
27	8/05/09	Look at proposed Code of Conduct and e-mail back to Jim by August 12 th .	John Nunn	Open 03/03/10, Code has been finalized. John Nunn to e-mail final version to Liza.	8/12/09 04/07/10 6/2/10
29	11/04/09	Report on status of audit	Tom Whinfrey, Andrea Arriola, Scott Renner	4/7/10, Numbers obtained from AC. Ongoing	5/5/10

	Date	Action	Actionee	Status	Due Date
30	11/04/09	Report on status of "Treasurer's Guidelines" document.	Tom Whinfrey, Andrea Arriola, Scott Renner	Ongoing, Pending Andrea's completion with tax season.	4/6/10 5/5/10
33	11/04/09	Proposed a strategy for providing coaches to members of various skill levels wanting further training.	Kristina Duggan, Bill Eldon, Renn Levy, Jim Litzinger	In Progress On 4/7/10 Kristina said to change the due date to June.	4/6/10 06/2/10
43	4/07/10	Contact adaptive rowing to determine what insurance coverage they have.	Jim Litzinger	Open 5/5/10, They have insurance, but need to add LBRA as additionally insured.	5/5/10
45	4/7/10	Prepare small claims court paperwork for recovering \$5000 owed by Rowbics. On 5/5/10, it was decided to delay going to small claims court pending results of Rowbics bankruptcy.	Jim Litzinger/Don Bogart	6/2/10 Jim will contact Victoria to determine when bankruptcy will be complete.	7/7/11
46	4/7/10	Ask Renn for Christmas Regatta money	Jim Litzinger	Open	5/5/10
47	4/7/10	E-mail Juniors schedule to Liza Luna with cc to Jim Litzinger	Keith Johnson	Open	5/5/10
48	4/7/10	Get quote from Scuba-Duba for cleaning launch hulls. Filip to get CF numbers and billing address for Juniors boats. A.C. to give Jim CF numbers for LBRA boats. Jim to talk to college.	Jim Litzinger/Filip Reinis/A.C. duPont	Open	5/5/10

	Date	Action	Actionee	Status	Due Date
49	5/5/10	Determine which boats are candidates for storage at Powerhouse Fitness.	A.C. duPont	Open	6/2/10
50	5/5/10	Determine women planning to go to the World Masters and which boats they will need.	John Van Blom	Open	6/2/10
51	5/5/10	Put together an e-mail to include a World Masters race schedule link to help determine which boats should be trailered to Ontario, Canada.	John Nunn, A.C. duPont	Open	6/2/10
52	6/2/10	Determine if prices and noise level can be lowered on hallway vending machine.	John Nunn	Open	7/7/10-
53	6/2/10	E-mail Joe Juge and ask him amount he feels he is owed. We will review the answer and include the result of our review in our accounts payable.	Katrin Gleie	Open	7/7/10
54	6/2/10	Place the Members in Good Standing list on inside of office glass. Rene is to update it monthly.	Jim Litzinger	Open	7/7/10
55	6/2/10	Construct retirement plaque for Phil Hester.	John Callos, Jim Litzinger-medals, Brandin Grams -broken oar	Open	7/7/10
56	6/2/10	Provide list to John Callos of things that need to be done around the boathouse.	Jim Litzinger	Open	7/7/10
57	6/2/10	Talk to Mark Sandoval about shortening finger docks so that only the boats would have to be removed.	Jim Litzinger	Open	7/7/10

	Date	Action	Actionee	Status	Due Date
58	6/2/10	Call about dues to Janice Tomson, Susan Carle, Elke Sattuck-Petras, and Andrew Grenier.	A.C. duPont, Jim Litzinger	Open	7/7/10

The meeting adjourned at approximately 8:45 PM.

Respectfully submitted,

Don Bogart