

LONG BEACH ROWING ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS
April 7, 2010

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. So. CA Row. Fdn.)
Treasurer, Katrin Gleie
Secretary, Don Bogart
Boat Captain, A. C. duPont

Directors Attending: Scott Renner

Projects Chairperson:

Visitors/ Members: Keith Johnson, President, Long Beach Junior Crew
Filip Reinis, Secretary, Long Beach Junior Crew
Jack Nunn, LBRA Member, Powerhouse Fitness
Kristina Duggan, Member
Terry Anderson, Rowbics Participant

City Liason Officer:

The meeting was called to order by the President at 7:45 p.m. The minutes from the March meeting were approved with corrections with a motion from John Nunn and a second from Katrin Gleie.

President's Report

- Jim Litzinger commended Long Beach rowers who participated in the San Diego 37th Crew Classic. The results were as follows:
 - 1st Place, Master Men's "F" for LBRA.
 - 1st Place, Master Women's "D" for LBRA.
 - 1st Place, Master Men's Club for LBRA.
 - 2nd Place, Master Women's Club for LBRA.
 - 3 Boats advanced to Grand Final for LBJC.
 - 3rd Place, Women's Varsity for LBJC.
 - 5th Place, Men's Varsity for LBJC.
 - 5th Place, Men's Junior Varsity for LBJC.
 - 5th Place, Women's Junior Varsity Petite Final for LBJC.
 - 2nd Place, Womens Light Weight Varsity Final for LBJC.
 - 6th Place, Men's Light Weight Varsity Final for LBJC
- Jim said the new restroom cleaners are doing a good job. This sentiment was echoed by several meeting participants.

- Jim is to ask the restroom cleaning company how much it would cost to vacuum the erg room once a week and was authorized by the Board to approve a contract with the company for erg room cleaning not to exceed \$40 per week. See Action Item 44.

Treasurer's Report

- Katrin Gleie reported the financial results of the Spring Regatta.
- Katrin said Andrea Arriola has reviewed our tax statements but is busy right now during tax season.
- Katrin discussed back payments for the amount of \$5000 owed by Rowbics. Jim said he would check out taking Rowbics to small claims court.
- Katrin changed our internet service with should save \$600 per year. Because of this, internet service won't be available this coming weekend.
- Katrin said that follow -ups have resulted in recovering delinquent dues.

Boat Captain's Report

- A.C. duPont said Action Item 38 had been closed.
- A.C. said the Quad oars have been received.
- A.C. said all the launches now have their CF numbers.

Old Business

New Business

- Keith Johnson thanked A.C. duPont for a great job repairing an 8. He also complimented A.C. for the details shown on the invoice
- Jack Nunn said a Rowbics class meeting had to be cancelled because a Juniors class was scheduled at the same time as the Rowbics class. Terry Anderson, a Rowbics participant discussed the problems that ensued with the two events scheduled at the same time. It was stated that if a conflict ever occurs in the future that maybe extra ergs could be used in another Boathouse location. In the meantime Keith will e-mail a schedule to Liza Luna with cc to Jim Litzinger.
- Katrin talked about the launch hulls needing to be cleaned.
- Kristina Duggan suggested an e-mail be sent out to members and a link put on our website to notify members of the availability of LBRA rowing clothing saying that if everyone orders within 15 days they'll get a discount.
- Keith said there would be a MAC meeting 4/8/2010 at the yacht club.

- Don Bogart express a concern about the flag being up on the damaged flagpole during high winds. It was decided to remove the flag pending pending the pole's repair.

Action Items

	Date	Action	Actionee	Status	Due Date
8	11/05/08	Give checks for 10N and Boathouse maintenance to John Nunn. 1/6/10: Copy of invoice, checks both front and back and provide to John Nunn. John will write to City to provide reimbursement with the Capital Improvement funds.	Sabrina Aris-Guentz	Open On 5/3/09 Sabrina said all records are in the boathouse "laundry room" arranged by year and month. 8/5/09, AC is to give John Nunn access to room. See 1/6/2010 Note.	11/19/08 4/7/10
12	12/03/08	Send request for payment which hasn't been received by CSULB for ergs.	Brian Counter	Closed 4/7/10, not an issue for LBRA.	01/07/09
17	01/07/09	Add agenda item to discuss credit card billing. On 4/7/10 Jack said he uses a company called Retriever Wireless. The service costs \$45.00. Jim has concern with card number interception over the air.	Jim Litzinger Jack Nunn	03/03/10 Jim working with Jack Nunn. 4/7/10, Jim will borrow Jack's unit for next regatta	2/04/09 After next regatta.
20	05/06/09	Get LBRA's tax status finalized.	Jim Litzinger Andrea Arriola	Open	6/3/09

	Date	Action	Actionee	Status	Due Date
24	06/03/09	Contact Rita Hayes with CSULB and submit a Request for Payment	Jim Litzinger	Open, Closed 4/7/10 No one remembers what this request for payment was about.	7/1/09
27	8/05/09	Look at proposed Code of Conduct and e-mail back to Jim by August 12 th .	John Nunn	Open 03/03/10, Code has been finalized. John Nunn to e-mail final version to Liza.	8/12/09 04/07/10
29	11/04/09	Report on status of audit	Tom Whinfrey, Andrea Arriola, Scott Renner	4/7/10, Numbers obtained from AC. Ongoing	5/5/10
30	11/04/09	Report on status of "Treasurer's Guidelines" document.	Tom Whinfrey, Andrea Arriola, Scott Renner	Ongoing, Pending Andrea's completion with tax season.	4/6/10 5/5/10
33	11/04/09	Proposed a strategy for providing coaches to members of various skill levels wanting further training.	Kristina Duggan, Bill Eldon, Renn Levy, Jim Litzinger	In Progress On 4/7/10 Kristina said to change the due date to June.	4/6/10 06/2/10
38	02/03/10	Obtain membership information from A.C. for budget forecasting.	Tom Whinfrey	Open/A.C. says Tom obtained this information from him. Closed 4/7/2010	03/03/10

	Date	Action	Actionee	Status	Due Date
40	02/03/10	Jim is going to talk to the City Liaison Officer about funding proposed infrared lighting to install in the bathrooms and bays. The cost would be around \$11,000 for the bays and \$1100 for each bathroom.	Jim Litzinger	3/3/10 In progress. 4/7/10 Jim said can't get reimbursed. A.C. said we might be able to get reimbursed for skylights. Jim to call Mark.	TBD
41	02/03/10	Jim Litzinger to furnish Andrea Arriola with the tax information we do have.	Jim Litzinger	Closed 4/7/10	12/12/09
42	03/03/10	Check for possible vendors to clean showers and restrooms twice a week.	Larry Hambleton Jack Nunn Katrin Gleie	Closed 4/7/10. We have a cleaning crew.	04/07/10
43	4/07/10	Contact adaptive rowing to determine what insurance coverage they have.	Jim Litzinger	Open	5/5/10
44	4/7/10	Contract for erg room cleaning once a week for \$40 or less per week.	Jim Litzinger	Open	5/5/10
45	4/7/10	Prepare small claims court paperwork for recovering \$5000 owed by Rowbics.	Jim Litzinger/Don Bogart	Open	6/2/10
46	4/7/10	Ask Renn for Christmas Regatta money	Jim Litzinger	Open	5/5/10
47	4/7/10	E-mail Juniors schedule to Liza Luna with cc to Jim Litzinger	Keith Johnson	Open	5/5/10
48	4/7/10	Get quote from Scuba-Duba for cleaning launch hulls. Filip to get CF numbers and billing address for Juniors boats. A.C. to give Jim CF numbers for LBRA boats. Jim to talk to college.	Jim Litzinger/Filip Reinis/A.C. duPont	Open	5/5/10

The meeting adjourned at approximately 9:25 PM.

Respectfully submitted,

Don Bogart