

LONG BEACH ROWING ASSOCIATION
MINUTES OF THE BOARD OF DIRECTORS
March 3, 2010

Officers Attending: President, Jim Litzinger
Vice President, John Nunn (Dir. So. CA Row. Fdn.)
Treasurer, Katrin Gleie
Secretary, Don Bogart
Boat Captain, A. C. duPont

Directors Attending: John Van Blom, (Dir. So. CA Row. Fdn.)
Scott Renner
Tom Whinfrey
Larry Hambleton

Projects Chairperson:

Visitors/ Members: Brandin Grams, General Manager CSULB Crew
Keith Johnson, President, Long Beach Junior Crew
Filip Reinis, Secretary, Long Beach Junior Crew
Stefan Sztancsa, Coach, Long Beach Junior Crew
Jack Nunn, LBRA Member, Powerhouse Fitness
John Callos, Aquatic Capital of America

City Liason Officer:

The meeting was called to order by the President at 7:40 p.m. The minutes from the January 6th and February 3rd meetings were approved with corrections.

President's Report

- Jim Litzinger said Powerhouse Rowing paid its first month's rent for its Rowbics program.
- Jim asked for volunteers to support the Spring Regatta on March 14th.

Treasurer's Report

- Katrin presented LBRA's February 2010 Income Statement and Balance Sheet.
- Last month \$15,000 was repaid to three of LBRA's creditors for boathouse construction loans.
- Katrin asked for inputs about the disposition of a bounced check for \$30 for T-shirts. Jim Litzinger will call the phone number on the check and

determine if the \$30 can be recovered along with the bounced check fee we had to pay.

Boat Captain's Report

- A.C. said the yellow launch is again operational.
- LBRA will loan the Cal State Long Beach Crew two Vespoli fours, the Triple Stripe and the Earl Johnson, to take to the San Diego Regatta
- Also, we will charge the Palm Beach Rowing Association to use one of LBRA's eights in the upcoming San Diego Crew Classic.
- As a result of a construction problem in the vicinity of Colorado Lagoon, City water was unavailable at the boat house on March 1st.

Old Business

- The list of people owing membership dues has been narrowed to 22 people.

New Business

- Jack Nunn asked if it would be possible to add an earlier in the morning Powerhouse Rowing Rowbics class on Mondays, Wednesdays, and Fridays, plus an 11:00 AM class on Saturdays. The Board gave its approval for the Saturday class, but Jack will need to coordinate any Monday-Wednesday-Friday with Keith Johnson to assure no conflict with the Junior Crew.
- Jack Nunn said new weights are expected to be delivered to the boathouse in the coming week for Powerhouse Rowing participants. When not being used by Powerhouse Rowing, these weights will be available for general use.
- New exercise mats are anticipated for delivery shortly to the boathouse. The cost of these mats will be borne equally by LBRA, Powerhouse Rowing, and LBJC.
- John Callos said Spinnaker Bay residents who had previously been detractors of the boathouse have become staunch allies due to their participation in and the availability of the boathouse's erging programs.
- Keith Johnson has priced a dumpster for the March 13th and 14th regattas. Even though there are City trash containers around the stadium, those containers are required to be emptied by event organizers after an event. Thus we'll need a dumpster.
- It was agreed that the Bowflex apparatus in the boathouse is no longer wanted and that it can be given to whomever will take it, possibly by advertising it on Craig's List.
- At 9:20 PM a motion was made to adjourn, which was seconded and passed.

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Action Items

	Date	Action	Actionee	Status	Due Date
8	11/05/08	Give checks for 10N and Boathouse maintenance to John Nunn. 1/6/10: Copy of invoice, checks both front and back and provide to John Nunn. John will write to City to provide reimbursement with the Capital Improvement funds.	Sabrina Aris-Guentz	Open On 5/3/09 Sabrina said all records are in the boathouse "laundry room" arranged by year and month. 8/5/09, AC is to give John Nunn access to room. See 1/6/2010 Note.	11/19/08 4/7/10
12	12/03/08	Send request for payment which hasn't been received by CSULB for ergs.	Brian Counter	Open	01/07/09
14	01/07/09	Bill CSULB for an annual \$1,000 erg maintenance fee in lieu of the college purchasing their own ergs for 2009	Sabrina Aris-Guentz	In progress (Generate invoice for this and either get payment or write it off. 03/03/10 Closed	2/04/09
17	01/07/09	Add agenda item to discuss credit card billing.	Jim Litzinger Jack Nunn	03/03/10 Jim working with Jack Nunn	2/04/09
20	05/06/09	Get LBRA's tax status finalized.	Jim Litzinger Andrea Arriola	Open	6/3/09
24	06/03/09	Contact Rita Hayes with CSULB and submit a Request for Payment	Jim Litzinger	Open	7/1/09
26	8/05/09	Review new LBRA Website and respond to Liza with comments.	All	03/03/10 Closed	8/12/09

	Date	Action	Actionee	Status	Due Date
27	8/05/09	Look at proposed Code of Conduct and e-mail back to Jim by August 12 th .	John Nunn	Open 03/03/10, Code has been finalized. John Nunn to e-mail final version to Liza.	8/12/09 04/07/10
28	9/09/09	Ask Liza to get with Terry McGuigan to finalize plans for the Bay Series.	Jim Litzinger	Closed 03/03/10	9/16/09
29	11/04/09	Report on status of audit	Tom Whinfrey, Andrea Arriola, Scott Renner	Ongoing	5/5/10
30	11/04/09	Report on status of "Treasurer's Guidelines" document.	Tom Whinfrey, Andrea Arriola, Scott Renner	Ongoing	4/6/10 5/5/10
32	11/04/09	Determine if the college wants security cameras installed in its bay.	Brandin Grams	In Progress- Get price on 2 cameras. 3/3/10 Cameras not req'd. Closed	12/2/09
33	11/04/09	Proposed a strategy for providing coaches to members of various skill levels wanting further training.	Kristina Duggan, Bill Eldon, Renn Levy, Jim Litzinger	In Progress (Met early in December, need to compile notes.	1/6/09
35	12/02/09	Recommend an amount for repayment to LBRA's loan holders, possibly using some of the money in LBRA's investment account.	Katrin Gleie	Open, Update, 02/03/10, pay creditors \$15K and determine if we can pay more next month 03/03/10 Payment made. Closed	03/03/10

	Date	Action	Actionee	Status	Due Date
36	02/03/10	Contact Lions about \$435.00 owed to LBRA for Lions participation in Christmas Regatta.	A.C. duPont	Open 03/03/10 They paid. Closed	03/03/10
37	02/03/10	Add picture of late LBRA member Monica Havelka to our photo gallery.	A.C. duPont	Open 03/03/10 Picture installed. Closed	03/03/10
38	02/03/10	Obtain membership information from A.C. for budget forecasting.	Tom Whinfrey	Open	03/03/10
39	02/03/10	Go through files and find receipts for work done at the boathouse during the last year.	John Nunn, A.C. DuPont, Jim Litzinger	Open 3/3/10 Same as Action Item 8. Closed	03/03/10
40	02/03/10	Jim is going to talk to the City Liaison Officer about funding proposed infrared lighting to install in the bathrooms and bays. The cost would be around \$11,000 for the bays and \$1100 for each bathroom.	Jim Litzinger	3/3/10 In progress.	TBD
41	02/03/10	Jim Litzinger to furnish Andrea Arriola with the tax information we do have.	Jim Litzinger	In progress	12/12/09
42	03/03/10	Check for possible vendors to clean showers and restrooms twice a week.	Larry Hambleton Jack Nunn Katrin Gleie		04/07/10

The meeting adjourned at approximately 9:15 PM.

Respectfully submitted,

Don Bogart